

JOINT INDIAN EDUCATION COMMITTEE

◆ Partnership Members ◆

Santa Rosa Rancheria ~ Lemoore Union High School District ~ Central Union Elementary School District

YOU ARE INVITED TO ATTEND AND PARTICIPATE

Date: Tuesday, October 18, 2022

Place: Santa Rosa Rancheria Education Center

Time: 12:00pm

MEETING AGENDA ITEMS

1. Election of High School Student for 2022 - 2023

2. Student Achievement data and Social Emotional Data

3. Uniform Complaint Procedure

The purpose of the UCP is to have a formal process in place to investigate and resolve complaints alleging violations of federal or state laws or regulations governing specific educational programs.

4. Johnson-O-Malley Funding for Native American Students

The purpose of the funding is to promote culture, language, academics, and school connectedness. The JOM budget is designed and monitored with input from the IEC committee.

5. Title VI Funding for Native American Students

The purpose of the funding is to support the Native American students in meeting the same challenging academic achievement standards as all students.

6. Indian Education Policies and Procedures (CUESD & LUHSD)

Review and discussion of IPP and parent and community comments

7. IEC Bylaws

Current Bylaws discussed, reviewed, and approved.

8. Joint Indian Education Committee Reports

Members provide academic, activities, and events updates.

9. Guests

All invited to attend and share information and ideas.

10. Parents and Public Input

Input is encouraged and welcomed.

JOINT INDIAN EDUCATION COMMITTEE

Santa Rosa Rancheria
Lemoore Union High School District
Central Union Elementary School District

Tuesday, October 18, 2022
Santa Rosa Rancheria Education Center
12:00 p.m.

Indian Education Committee (IEC) Sign-In Sheet

Members and Guests

*Voting Members

Printed Name	IEC Position	Representation	Signature
Noah Ignacio	*Parent / Secretary	Parent	
Elizabeth Quair	*Parent	Parent	
Tonya Williams	*Parent	Parent	
Donzia Morales	Alternate Parent (*voting member when other not present)	Parent	
Paula Burns	*Student	Middle School Student	
	*Student	High School Student	
Rodney Brumit	*Site Administrator	Principal, Lemoore High School	
Christina Gonzales	*School Employee	Principal, Stratford Elementary	
Danny Llamas	*Director SRR / Chairperson	Director SRR	
Erica Maldonado	*Employee SRR / Vice Chairperson	Employee SRR	
Davinder K. Sidhu	District Representative (Non-voting Participant)	Assistant Superintendent, CUESD	
Valerie Botelho	Guest	Principal, Jamison High School	
Chuck Gent	Guest	Assistant Superintendent, LUHSD	
Laura Haney	Guest	Special Programs Counselor, LHS	

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Joint Indian Education Committee
Santa Rosa Rancheria
Lemoore Union High School District
Central Union Elementary School District

Agenda for Tuesday, October 18, 2022
Place: Santa Rosa Rancheria Education Center
Time: 12:00 pm

1. Call to Order

- a. Time
- b. Roll-Call (Sign-In sheet)
- c. Establish a Quorum of Members

Members:

3 Parents of Indian Students - Noah Ignacio Elizabeth Quair, Tonya Williams
1 Alternate Parent (Non-Voting Participant) - Donzia Morales
2 Indian Students: 1 Middle School student - Paula Burns
1 High School Student (VACANT)
1 Site Administrator - Rodney Brumit
1 School Employee - Christina Gonzales
1 Director of the SRR Education Department - Danny Llamas
1 Employee of the SRR Education Department - Erica Maldonado
1 District Representative (Non-Voting Participant) - Davinder K. Sidhu

2. Additions, Deletions, and Approval of Agenda

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

3. Approval of the Minutes from the Previous IEC Meeting (9/13/22)

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

4. Elections of High School Student for 2022 - 2023

- a. Nominate, Accept Nomination, Vote

(Each nomination needs to be approved individually.)

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

5. Student Achievement Data and Social Emotional Data

- a. Loretta Black, Student Services & Curriculum Coordinator (CUESD)
iReady Update
Social Emotional Supports

6. Uniform Complaint Procedure - Review the Process

- a. Lemoore Union High School District
- b. Central Union Elementary School District

7. Johnson-O-Malley (JOM) Funding

Business and Reporting (Budget To Be Provided)

- a. CUESD - Indian Education Policy and Procedures -Discussion and Voting

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

- b. Report given by CUESD Representative

- c. Budget - Review, discuss, and approval as needed

8. Title VI Funding

Business and Reporting (Budget to Be Provided)

- a. Report given by Lemoore High School District Representative
- b. Review, discuss, and approve as needed

9. Indian Education Policy and Procedures (CUESD & LUHSD)

a. LUHS Indian Ed Policy and Procedure

Review, discuss, and vote.

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

b. Central Union Indian Policy and Procedure

Review, discuss, and vote.

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

10. IEC Bylaws

- a. Review, discuss, and vote.

(A motion was made by _____ and seconded by _____.)

(All approve. Motion by saying "I".)

11. Joint Indian Education Committee Reports (Current Month & One More)

- a. Santa Rosa Rancheria (SRR)
- b. Lemoore Union High School District (LHS & Jamison)
- c. Central Union Elementary School District (Central & Stratford)

12. Parent/Public Input

13. Adjournment

(Motion was made by _____ to adjourn the meeting at _____pm.)

(All approve. Motion by saying "I".)

IEC Meeting
September 13, 2022

1. Call to Order

Roll Call –

Christina Gonzales, Ronnie Johnson, Kali Martinez, Paula Burns, Anne Gonzales, Loretta Black, Cindee Rael, Danny Llamas, Davinder Sidhu, Bryce Baga, Donzia Morales, Chuck Gent, Epifanio Quair, Elizabeth Quair, Tonya Williams, Noah Ignacio, Rodney Brumit, Laura Haney, Miguel Guerrero.

2. Additions, Deletions to the Agenda - Chuck Gent requested to move item 8B for Lemoore High School to the October IEC meeting. Motion was made by Donzia Morales to approve the agenda with the changes and seconded by Elizabeth Quair. All approved, motion carried.

3. Minutes – A motion was made by Donzia Morales to approve the minutes. Anne Gonzales seconded the motion. All approved, motion carried.

4. Elections – Need for nominations for IEC representatives and officers was reviewed by Danny Llamas. The following nominations were made:

- Nominations were made by Danny Llamas for the three Parent Representative positions; Noah Ignacio, Elizabeth Quair and Tonya Williams. Anne Gonzales seconded the motion. All approved, motion carried.
 - A nomination was made by Danny Llamas for Donzia Morales to serve as Alternate Parent Representative. Anne Gonzales seconded the motion. All approved, motion carried.
 - Elizabeth Quair nominated Paula Burns for Middle School Representative. Anne Gonzales seconded the motion. All approved, motion carried.
 - Christina Gonzales nominated Rodney Brumit for Site Administration Representative. Anne Gonzales seconded the motion. All approved, motion carried.
 - Danny Llamas nominated Christina Gonzales for School Employee Representative. Elizabeth Quair seconded the motion. All approved, motion carried.
 - Danny Llamas nominated himself for the Director SRR Education Representative. Donzia Morales seconded the motion. All Approved and motion carried.
 - Danny Llamas nominated Ericka Maldonado for the Employee of the SRR Education Representative. Elizabeth Quair seconded the motion. All approved, motion carried.
 - Danny Llamas nominated Davinder Sidhu for the District Representative. Christina Gonzales seconded the motion. All approved, motion carried.
- Election of Board Officers
- Rodney Brumit nominated Danny Llamas for IEC Chairperson. Seconded by Christina Gonzales. All approved, motion carried.
 - Danny Llamas nominated Ericka Maldonado for IEC Vice Chairperson. Seconded by Elizabeth Quair. All approved, motion carried.
 - Donzia Morales nominated Elizabeth Quair for IEC Secretary. Seconded by Tonya Williams. All approved, motion carried.

5. JOM Update –

A discussion regarding the funding received and the balance of \$12,149.33 was reviewed. Davinder Sidhu explained there was not enough time to spend monies as they came in late.

She advised the IEC a further discussion was required and solicited feedback on how to put these funds to good use for the current school year.

Danny Llamas commented on last year's focus for Central and attendance concerns coming back to the 22/23 school year. He reported that collection of information from students was done in order to better understand what may help motivate students to come to school.

Anne Gonzales reported that the findings from Central in May 2022 indicated interest from a student perspective on ways to incentivize coming to school which allowed for the development of the Wolf Pack Store. Students earn Wolf Pack Dollars for attendance and positive behavior. She explained the store will require ongoing support/funding to assist in keeping the store stocked throughout the school year as students will deplete incentive products quickly and budgets are limited. A request was made for \$6000.00 to utilize for incentive items for Central Wolf Pack Store for attendance. A motion was made by Noah Ignacio for the requested \$6,000.00 and seconded by Donzia Morales. All approved and motion carried.

A discussion continued about how the remainder of the funds could be spent. Danny Llamas asked about intervention services for students. Anne Gonzales commented on the possibility of funds being connected to intervention for English and Math homework completion before and after school. A request was made for the balance of \$6,149.33 be utilized for Early Wolf Math/ELA Homework Before School and After School services. Elizabeth Quair made a motion to approve the services and seconded by Danny Llamas. All approved, motion carried.

6. AIECE Update –

Anne Gonzales reviewed the current rollover activities taking place from the 21/22 proposal and introduced the upcoming activities and purchases connected for the 22/23 AIECE proposal. She explained that services will continue to be concentrated on the K-4th population and include more parent engagement nights, materials to build up student libraries and classroom/library materials. They will also support functions such as Storybook Walk Days and Wolf Camp Read-In Day activities that will take place throughout the school year. Davinder Sidhu explained we are still waiting for final approval to be fully funded for the 22/23 school year. Once these funds are in the activities/expenditures associated may move forward. Today, a request for approval was made. A motion was made by Elizabeth Quair to approve the activities and expenditures for the 22/23 AIECE proposal. The motion was seconded by Danny Llamas. All approved, motion carried.

7. Title VI Update–

Chuck Gent reported that funding for last year's budget has increased by \$20,000.00 dollars more. He stated that not many schools applied for Title VI and those who did received more funding. A total of \$87,180 was spent and a reviewed of the budget for the 21/22 school year was completed. The use of funding covered the following:

- Tutoring sessions at SRR Ed center,
- A counselor who reports to the Ed center and summer school,
- \$15,000 set aside for books and supplies for students,
- Math intervention services at Central.
- Bridge program was expanded and opened up more.

Chuck Gent requested input on the summer Bridge program for 8th graders. Was

interested in understanding if there was a need to add or expand services for 8th graders going into high school. Discussed the different classes over the 3-week program. Students were enrolled in ceramics, woodwork, food and nutrition, high school graduation and behavior expectations. The program started with 15 students and ended with 12 which was a great indicator of the program that students engaged and were interested and happy to earn 5 credits.

CCGI – Davinder Sidhu reported she will be meeting with high school and learn about bridging 8th grade to high school experiences and know what they have to complete in order to graduate and be college ready. Budget for 22/23 to come next month.

8. Davinder Sidhu reported that a form requesting parent input for CUSD was taking place. Explained that the IPP data would be brought back to board for approval. Policies and procedures, annual requirement needed and no voting at this time not until October.

9. Student Activity Data

Lemoore High School – Mr. Brumit reported the following:

- Summer Bridge
- College night on 9/15
- Reaching out to students for CSF members,
- Homecoming is 9/30.
- Link will be meeting with Seniors going over credits, dual enrollment,
- CSU and UC gearing up for applications. Ambassador for CSU to come to meet at LHS.
- Field trip to Fresno State.

Central and Stratford activity reports were shared and reviewed with the group. Percentages for both schools reflecting student accomplishments as a subgroup in comparison to the entire school population was reviewed for the final trimester.

10. Student Achievement Data Spring 2022

Student achievement data for the LHS was dropped in the folder. It was reported that it went through all students CTE programs, art programs and provides a picture of where the Native American are performing. Grades are coming up and ineligibility list is being built.

A review of the Reading Mastery data for the 21/22 school year and CAASPP performance summary. She reviewed preliminary scores for grades 3rd thru 8th on SBAC and continued supports for all students.

11. MOU – Anne Gonzales and Christina Gonzales reviewed MOU's with the SRR Education Department and SRR Recreation Department for Central and Stratford schools.

12. Joint Indian Education Committee

- a. Santa Rosa Rancheria/Education Department - Danny Llamas reviewed:

- i. WALK of Pride on 9/22/22 – Starting at Central School.
- ii. Native American Heritage Night – Dodger Friday 9/23/22
- iii. Campus tour at Sacramento State – 10/7/22.
- iv. Winners for literacy night in May was given Thomas Burns, Jeremiah Williams, Malia Maldonado.

- v. Daily after school program 4:30 – 6pm. 8/8/ supplies and free haircuts. For back to school.
- b. Santa Rosa Rancheria/Recreation Department – Donzia Morales reviewed:
 - a. 1st Annual Corn-Hole Tournament
 - b. POW WOW, mud volleyball, games and challenges for all families to participate.
 - c. Kicked off a monthly rally.
 - d. Each Wed promoting the students with coupons and certificates.
 - e. 9/16/22 Johns Incredible pizza event
 - f. No program on 9/22/22, 9/28/22
 - g. 2nd week in September started a dance class with 10-15 kids going consistently.
 - h. Last day of Pool is 9/30/22, community takes advantage of it.
 - i. Carnival to take place if approved 10/28/22, Friday. Community trunk or treat.
- c. LHS – Refer to reported events and activities in item #9.
- d. Central School – Anne Gonzales reviewed September and upcoming calendar of events for beginning of October. Refer to handout.
- e. Stratford School – Christina Gonzales reviewed September and upcoming calendar events for beginning of October. Refer to handout.
- f. Loretta Black– reviewed Attendance data and Iready data for math and ELA for students in both Central and Stratford schools.

13. Parent and Public Input –

- a. None at this time.

14. Motion was made to adjourn the meeting by Donzia Morales and seconded by Elizabeth Quair. All approved, motion approved.

Lemoore Union High School District

Uniform Complaint Procedures (UCP)
Policies and Procedures

October 2022

Lemoore Union High School District

5 Powell Avenue

Lemoore, CA 93245

(559) 924-6610

www.luhdsd.k12.ca.us

Adopted by our Governing Board or authorized designee (here and after “the board”) on October 13, 2022.

Uniform Complaint Procedures (UCP)

This document contains rules and instructions about the filing, investigation and resolution of a Uniform Complaint Procedures (UCP) complaint regarding an alleged violation by *Lemoore Union High School District* of federal or state laws or regulations governing educational programs.

This document presents information about how we process UCP complaints concerning particular programs or activities that are subject to the UCP.

A UCP complaint is a written and signed statement alleging a violation of federal or state laws or regulations, which may include an allegation of unlawful discrimination, harassment, intimidation or bullying. A signature may be handwritten, typed (including in an email) or electronically generated. Complaints may be filed anonymously. A UCP complaint filed on behalf of an individual student may only be filed by that student or that student’s duly authorized representative.

A complainant is any individual, including a person’s duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of federal or state laws or regulations, including allegations of unlawful discrimination, harassment, intimidation or bullying in programs and activities funded directly by the state or receiving any financial assistance from the state.

If the complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The *Lemoore Union High School District* developed the Uniform Complaint Procedures (UCP) process with policies and procedures adopted by the governing board or the authorized designee.

According to state and federal codes and regulations, the programs and activities subject to the UCP are:

- Accommodations for Pregnant and Parenting Pupils

REVISED UCP POLICIES AND PROCEDURES 10/13/2022

- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career technical and technical education and career technical and technical training programs
- Child care and development programs
- Compensatory Education
- Consolidated categorical aid programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under *Education Code (EC)* sections 200 and 220 and Government Code Section 11135, including any actual or perceived characteristic as set forth in *Penal Code* Section 422.55, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in *EC* Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local control and accountability plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes
- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

REVISED UCP POLICIES AND PROCEDURES 10/13/2022

The Responsibilities of Lemoore Union High School District

We shall have the primary responsibility to ensure compliance with applicable state and federal laws and regulations. We shall investigate and seek to resolve, in accordance with the our approved UCP process, complaints alleging failure to comply with applicable state and federal laws and regulations including, but not limited to, allegations of discrimination, harassment, intimidation, or bullying or noncompliance with laws relating to all programs and activities we implement that are subject to the UCP.

The UCP Annual Notice

We disseminate on an annual basis the UCP Annual Notice which is a written notice of the our approved UCP complaint procedures to all of our students, employees, parents or guardians of its students, school and district advisory committee members, appropriate private school officials or representatives, and other interested parties .

This notice may be made available on our website and shall include the following:

- information regarding allegations about discrimination, harassment, intimidation, or bullying;
- the list of all federal and state programs within the scope of the UCP;
- the title of the position whose occupant is responsible for processing complaints, and the identity(ies) of the person(s) currently occupying that position, if known;
- a statement that the occupant responsible for processing complaints is knowledgeable about the laws and programs that they are assigned to investigate;
- a statement that in order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the *Health and Safety Code (HSC)* a notice, separate from the UCP Annual Notice, shall be posted in each California state preschool program classroom in each school in the local educational agency notifying parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the *California Code of Regulations (5 CCR)* apply to California state preschool programs pursuant to *HSC* Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Filing UCP Complaints

All UCP complaints shall be filed no later than one year from the date the alleged violation occurred.

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Charles Gent

Assistant Superintendent, Curriculum and Instruction

Lemoore Union High School District

5 Powell Avenue

Lemoore, CA 93245

REVISED UCP POLICIES AND PROCEDURES 10/13/2022

(559) 924-6610, extension 1202

cgent@luhsd.k12.ca.us

A pupil fee includes a purchase that a pupil is required to make to obtain materials, supplies, equipment, or clothes associated with an educational activity.

A pupil fees complaint may be filed with the principal of a school or with our superintendent or their designee. A pupil fees complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that we adopted. An LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complaint provides evidence or information leading to evidence to support an allegation of noncompliance.

We advise complainants of the right to pursue civil law remedies that may be available under state or federal discrimination, harassment, intimidation or bullying laws, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may also be available to complainants.

Investigating UCP Complaints

The UCP complaint investigation is our administrative process for the purpose of gathering data regarding the complaint. We provide an opportunity for complainants and/or representatives to present evidence or information.

Refusal by the complainant to provide the investigator with documents or other evidence related to the allegations in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in the dismissal of the complaint because of a lack of evidence to support the allegations.

Refusal by the *Lemoore Union High School District* to provide the investigator with access to records and/or other information related to the allegation in the complaint, or to otherwise fail or refuse to cooperate in the investigation or engage in any other obstruction of the investigation, may result in a finding based on evidence collected that a violation has occurred and may result in the imposition of a remedy in favor of the complainant.

We ensure that complainants are protected from retaliation.

We investigate all allegations of unlawful discrimination, harassment, intimidation or bullying against any protected group. Unlawful discrimination, harassment, intimidation or bullying complaints shall be filed no later than six months from the date the alleged discrimination, harassment, intimidation or bullying occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination, harassment, intimidation or bullying.

REVISED UCP POLICIES AND PROCEDURES 10/13/2022

UCP Complaint Resolution

We will thoroughly investigate the UCP complaint and issue a written Investigation Report to the complainant within 60 calendar days from the date of the receipt of the complaint, unless the complainant agrees in writing to an extension of time.

This Investigation Report will contain the following elements:

- the findings of fact based on the evidence gathered;
- a conclusion that provides a clear determination for each allegation as to whether we are in compliance with the relevant law;
- corrective actions if we find merit in a complaint:
 - for complaints regarding Pupil Fees; LCAP; Physical Education Instructional Minutes, or Course Periods without Educational Content, the remedy shall go to all affected pupils, parents, and guardians,
 - for all other complaints within the scope of the Uniform Complaint Procedures the remedy shall go to the affected pupil,
 - With respect to a Pupil Fees complaint, corrective actions shall include reasonable efforts to ensure full reimbursement to all pupils, parents and guardians who paid a pupil fee within one year prior to the filing of the complaint;
- a notice of the complainant's right to appeal our Investigation Report to the Department of Education (CDE); and
- the procedures to be followed for initiating an appeal to the CDE.

UCP Complaint Appeal Process

An appeal is a written and signed request by the complainant to the CDE seeking review of an LEA Investigation Report that was issued in response to a properly-filed complaint. A signature may be handwritten, typed (including in an email) or electronically-generated.

The complainant may appeal our Investigation Report of a UCP complaint to the CDE by filing a written appeal within 30 calendar days of the date. In order to request an appeal, the complainant must specify and explain the basis for the appeal, including at least one of the following:

- The *Lemoore Union High School District* failed to follow its complaint procedures, and/or
- the Investigation Report lacks material findings of fact necessary to reach a conclusion of law, and/or
- the material findings of fact in the Investigation Report are not supported by substantial evidence, and/or
- the legal conclusion in the Investigation Report is inconsistent with the law, and/or
- in a case in which we were found in noncompliance, the corrective actions fail to provide a proper remedy.

REVISED UCP POLICIES AND PROCEDURES 10/13/2022

The appeal shall be sent with: (1) a copy of the locally filed complaint; and (2) a copy of the LEA Investigation Report.

All complaints and responses are public records.

Legal References

20 *United States Code* [20 U.S.C.] Section 6301 et seq.

34 *Code of Federal Regulations* [34 CFR] Sections 106.8, 34 CFR 299.10-11

California *Education Code* [EC] Sections 200, 201, 210.1, 210.3, 220, 221.1, 222, 234.1, 260, 3031, 8200-8498, 8235.5, 8235-8239.1, 8261, 8482-8484.65, 8500-8538, 17002(d), 17592.72, 32280-32289, 32289, 33126(b)(5)(A), 33126(b)(5)(B), 33315, 35161, 35186, 46015, 48645.7, 48853, 48853.5, 48987, 49010-49013, 49069.5, 49531, 49556, 51210, 51222, 51223, 51225.1-3, 51228.1-51228.3, 52059, 52075, 52300-52462, 52334.7, 52355, 52451, 52460-52462, 52500-52617, 54440-54445, 54445, 56100(a), 56100(j), 60010, 64001, 65000.

California *Government Code* [GC] Sections 11135, 11136, 12960

California *Penal Code* [PC] Section 422.55, 11166

California *Code of Regulations Title 5* (5 CCR) Sections 4600-4640, 4690-4694



Lemoore Union High School District

Uniform Complaint Procedures (UCP) Annual Notice 2022-2023

The *Lemoore Union High School District* annually notifies our students, employees, parents or guardians of its students, the district advisory committee, school advisory committees, appropriate private school officials, and other interested parties of our Uniform Complaint Procedures (UCP) process.

The UCP Annual Notice is available on our website.

We are primarily responsible for compliance with federal and state laws and regulations, including those related to unlawful discrimination, harassment, intimidation or bullying against any protected group, and all programs and activities that are subject to the UCP.

Programs and Activities Subject to the UCP

- Accommodations for Pregnant and Parenting Pupils
- Adult Education
- After School Education and Safety
- Agricultural Career Technical Education
- Career Technical and Technical Education and Career Technical and Technical Training Programs
- Child Care and Development Programs
- Compensatory Education
- Consolidated Categorical Aid Programs
- Course Periods without Educational Content
- Discrimination, harassment, intimidation, or bullying against any protected group as identified under sections 200 and 220 and Section 11135 of the Government Code, including any actual or perceived characteristic as set forth in Section 422.55 of the Penal Code, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity conducted by an educational institution, as defined in Section 210.3, that is funded directly by, or that receives or benefits from, any state financial assistance.
- Educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district
- Every Student Succeeds Act
- Local Control and Accountability Plans (LCAP)
- Migrant Education
- Physical Education Instructional Minutes

- Pupil Fees
- Reasonable Accommodations to a Lactating Pupil
- Regional Occupational Centers and Programs
- School Plans for Student Achievement
- School Safety Plans
- Schoolsite Councils
- State Preschool
- State Preschool Health and Safety Issues in LEAs Exempt from Licensing

And any other state or federal educational program the State Superintendent of Public Instruction (SSPI) of the California Department of Education (CDE) or designee deems appropriate.

Filing a UCP Complaint

A UCP complaint shall be filed no later than one year from the date the alleged violation occurred.

For complaints relating to Local Control and Accountability Plans (LCAP), the date of the alleged violation is the date when the reviewing authority approves the LCAP or annual update that was adopted by our agency.

A pupil enrolled in any of our public schools shall not be required to pay a pupil fee for participation in an educational activity.

A pupil fee complaint may be filed with the principal of a school or our superintendent or their designee.

A pupil fee or LCAP complaint may be filed anonymously, that is, without an identifying signature, if the complainant provides evidence or information leading to evidence to support an allegation of noncompliance.

Responsibilities of the *Lemoore Union High School District*

We shall post a standardized notice, in addition to this notice, with educational and graduation requirements for pupils in foster care, pupils who are homeless, pupils from military families and pupils formerly in Juvenile Court now enrolled in a school district.

We advise complainants of the opportunity to appeal an Investigation Report of complaints regarding programs within the scope of the UCP to the Department of Education (CDE).

We advise complainants of civil law remedies, including injunctions, restraining orders, or other remedies or orders that may be available under state or federal discrimination, harassment, intimidation or bullying laws, if applicable.

Copies of our UCP procedures shall be available free of charge.

For UCP Complaints Regarding State Preschool Health and Safety Issues Pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC)

In order to identify appropriate subjects of state preschool health and safety issues pursuant to Section 1596.7925 of the California *Health and Safety Code* (HSC) a notice

shall be posted in each California state preschool program classroom in each school in our agency.

The notice is in addition to this UCP annual notice and addresses parents, guardians, pupils, and teachers of (1) the health and safety requirements under Title 5 of the California *Code of Regulations* (5 CCR) that apply to California state preschool programs pursuant to HSC Section 1596.7925, and (2) the location at which to obtain a form to file a complaint.

Contact Information

Complaints within the scope of the UCP are to be filed with the person responsible for processing complaints:

Charles Gent
Assistant Superintendent, Curriculum and Instruction
Lemoore Union High School District
5 Powell Avenue
Lemoore, CA 93245
(559) 924-6610, extension 1202
cgent@luhsd.k12.ca.us

The above contact is knowledgeable about the laws and programs that they are assigned to investigate in Lemoore Union High School District.



Williams Complaint Policies and Procedures

Lemoore Union High School District

Williams Complaint Policies and Procedures

October 2022

Lemoore Union High School District

5 Powell Avenue

Lemoore, CA 93245

(559) 924-6610

Adopted by our Governing Board on *October 13, 2022*

Williams Complaint Policies and Procedures

This document contains rules and instructions about the filing, investigation and resolution of a Williams complaint regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

The Lemoore Union High School District adopted the Uniform Complaint Procedures (UCP) process in accordance with Chapter 5.1 (commencing with Section 4680) of the *California Code of Regulations*, Title 5, to resolve Williams complaints. This document presents information about how we process complaints concerning Williams Settlement issues. A UCP complaint is a written and signed statement by a complainant alleging a violation of state laws or regulations. A complainant is any individual, including a person's duly authorized representative or an interested third party, public agency, or organization who files a written complaint alleging violation of state laws or regulations, regarding alleged deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. If a complainant is unable to put the complaint in writing, due to a disability or illiteracy, we shall assist the complainant in the filing of the complaint.

The Responsibility of the Lemoore Union High School District

The Lemoore Union High School District is required to have local policies and procedures that enable Williams Complaints to be handled through our UCP process, to post a classroom notice informing parents, guardians, pupils, and teachers of their rights to file a Williams complaint in each classroom in each school, and to provide a complaint form for Williams complaints regarding alleged deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment.

If a response is requested by the complainant, the response will go to the mailing address of the complainant indicated on the complaint.

If *Education Code* Section 48985 is applicable and 15 percent or more of the pupils in grades K – 12 enrolled in our district speak a language other than English, the Williams Complaint Classroom Notice and the Williams Complaint Form shall be written in English and in the primary language of the complainant. The complaint response, if

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requested, and final report shall be written in English and the primary language in which the complaint was filed.

A Williams Complaint about problems beyond the authority of the school principal shall be forwarded in a timely manner, but will not exceed 10 working days, to the appropriate school district official for resolution.

The principal or the designee of the district superintendent, as applicable, shall make all reasonable efforts to investigate any problem within his or her authority.

The principal, or, where applicable, district superintendent or his or her designee shall remedy a valid complaint within a reasonable time period but not to exceed 30 working days from the date the complaint was received.

The principal, or where applicable, district superintendent or his or her designee, shall report to the complainant the resolution of the complaint within 45 working days of the initial filing, if complainant identifies himself or herself and requested a response.

The principal makes this report; the principal shall also report the same information in the same timeframe to the district superintendent or his or her designee.

The school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district.

The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district.

The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints.

The complaints and responses shall be available as public records.

The Williams Complaint Classroom Notice

We make sure that the Williams Complaint Classroom Notice is posted in each classroom in each school in the district and includes:

- The parents, guardians, pupils, and teachers,
- a statement proclaiming sufficient textbooks and instructional materials,
- (For there to be sufficient textbooks and instructional materials each pupil, including English Learners, must have a textbook or instructional materials, or both, to use in class and to take home)
- a statement that school facilities must be clean, safe, and maintained in good repair,
- a statement that there should be no teacher vacancies or misassignments, and

the location at which to obtain a form to file a complaint in case of a shortage.

The Williams Complaint Form

We make sure that the Williams Complaint form is available for parents, guardians, pupils, and teachers to use.

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Every school in our district shall have a complaint form available for such Williams complaints.

The Williams Complaint form shall include:

- A section to indicate if a response is requested,
- a section for contact information including mailing address if a response be requested.
- a statement that a pupil, including an English Learner, does not have standards - aligned textbooks or instructional materials or state adopted or district adopted textbooks or other required instructional materials to use in class.
- a statement that a pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.
- a statement that textbooks or instructional materials are in poor or unusable condition, having missing pages, or are unreadable due to damage.
- a statement that a pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
- a statement that a condition poses an urgent or emergency threat to the health or safety of pupils or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air - conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.
- a statement that a school restroom has not been maintained or cleaned regularly, is not fully operational, or has not been stocked at all times with toilet paper, soap, and towels or functional hand dryers.
- a statement that the school has not kept all restrooms open during school hours when pupils are not in classes, and has not kept a sufficient number of restrooms open during school hours when pupils are in classes. This does not apply when temporary closing of the restroom is necessary for pupil safety or to make repairs.
- a statement that a semester begins and a teacher vacancy exists. (A position to which a single designated certificate employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one - semester course, a position of which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester).
- a statement that a teacher who lacks credentials or training to teach English Learners is assigned to teach a class with more than 20 percent English Learners pupils in the class.
- a statement that a teacher is assigned to teach a class for which the teacher lacks subject matter competency.
- a section to identify the location of the school in which the alleged violation took place,

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- a section to identify the course or grade level, if applicable,
- a section where the complainant describes the specific nature of the complaint in detail,
- a statement that the complainant may include as much text as the complainant feels is necessary, and
- a statement identifying the place to file the complaint that includes the office and address of the principal or his/her designee of the school in which the alleged violation took place.

Filing a Williams Complaint with the Lemoore Union High School District

A Williams complaint shall be filed with the principal of the school or his or her designee, in which the complaint arises.

A Williams complaint may be filed anonymously.

The complainant need not use the Williams Complaint form to file a complaint.

How to Appeal a Williams Complaint

A complainant who is not satisfied with the resolution of the principal or the district superintendent or his or her designee, involving deficiencies related to instructional materials, the condition of a facility that is not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment, has the right to describe the complaint to the governing board of the school district at a regularly scheduled meeting of the governing board.

A complainant who is then not satisfied with the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, as defined in paragraph (1) of subdivision (c) of *EC* Section 17592.72, has the right to file an appeal to the State Superintendent of Public Instruction at the California Department of Education (CDE) within 15 days of receiving the report.

Conditions that pose an emergency or urgent threat (not cosmetic or nonessential) to the health and safety of pupils or staff while at school include the following:

- Gas leaks.
- Nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems.
- Electrical power failure.
- Major sewer line stoppage.
- Major pest or vermin infestation.
- Broken windows or exterior doors or gates that will not lock and that pose a security risk.
- Abatement of hazardous materials previously undiscovered that pose an immediate threat to pupil or staff.
- Structural damage creating a hazardous or uninhabitable condition.

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In regards to the resolution proffered by the principal, or the district superintendent or his or her designee, involving a condition of a facility that poses an emergency or urgent threat, the complainant shall comply with the appeal requirements of 5 CCR Section 4632.

A complainant may appeal the Decision of an emergency or urgent threat to the CDE by filing a written appeal within 15 days of receiving the Decision.

The complainant shall specify the basis for the appeal of the Decision and whether the facts are incorrect and/or the law is misapplied.

The appeal shall be accompanied by:

1. A copy of the original locally filed complaint; and
2. A copy of our Decision of this original locally filed complaint.

State Laws Cited:

California *Education Code* Sections 1240, 17592.72, 35186, 35292.5, 48985.

California *Code of Regulations*, Title 5 [5 CCR] Sections 4600–4694



Lemoore Union High School District

Williams Complaint Classroom Notice

October 2022

Lemoore Union High School District

Notice to Parents, Guardians, Pupils, and Teachers

2022-2023

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

4. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site: www.luhsd.k12.ca.us {in the "Helpful Links" menu}

You may also download a copy of the Sample Williams Complaint Form in English and in other languages from the California Department of Education Web site.



Williams Complaint Form 2022-2023

Lemoore Union High School District

Filing Williams Complaints

California *Education Code (EC)* Section 35186 created a procedure for the filing of complaints concerning deficiencies related to instructional materials, conditions of facilities that are not maintained in a clean or safe manner or in good repair, and teacher vacancy or misassignment. The complaint and response are public documents as provided by statute. Complaints may be filed anonymously. However, if you wish to receive a response, you must provide the following contact information.

Is a response requested – yes or no?

Name: _____

Mailing Address: _____

Phone Number: _____

Issue of complaint: _____

Textbooks and Instructional Materials

A pupil, including an English learner, does not have standards-aligned textbooks or instructional materials or state-adopted or district-adopted textbooks or other required instructional materials to use in class.

A pupil does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each pupil.

Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.

A pupil was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.

Facility Conditions

A condition poses an urgent or emergency threat to the health or safety of students or staff, including: gas leaks, nonfunctioning heating, ventilation, fire sprinklers or air-conditioning systems, electrical power failure, major sewer line stoppage, major pest or vermin infestation, broken windows or exterior doors or gates that will not lock and that pose a security risk, abatement of hazardous materials previously undiscovered that pose an immediate threat to pupils or staff, structural damage creating a hazardous or uninhabitable condition, and any other emergency conditions the school district determines appropriate.

A school restroom has not been maintained or cleaned regularly, is not fully operational and has not been stocked at all times with toilet paper, soap, and paper towels or functional hand dryers. The school has not kept all restrooms open during school hours when pupils are not in classes and has not kept a sufficient number of restrooms open during school hours when pupils are in classes.

Williams Complaint Form 2022-2023

Teacher Vacancy or Misassignment

Teacher vacancy - A semester begins and a teacher vacancy exists. (A teacher vacancy is a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.)

Teacher misassignment - A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learner pupils in the class.

Teacher misassignment - A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

The complainant adds the following information:

Date of Problem: _____ Location of problem: _____

School name: _____

Address: _____

Room number: _____

Course/Grade Level and Teacher Name: _____

Describe complaint in detail. You may include as much text as necessary (attach additional pages if necessary):

File this complaint with the principal of the school or his/her designee in which the complaint occurred:

Location: _____

Address: _____

A complaint about problems beyond the authority of the principal shall be forwarded within 10 working days to the appropriate school district official for resolution.

Policy 1312.3: Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 06/10/2019 | **Last Revised Date:** 01/11/2021 | **Last Reviewed Date:** 01/11/2021

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

Complaints Subject to UCP

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve complaints regarding the following programs and activities:

1. Accommodations for pregnant and parenting students (Education Code 46015)
(cf. 5146 - Married/Pregnant/Parenting Students)
2. Adult education programs (Education Code 8500-8538, 52334.7, 52500-52617)
(cf. 6200 - Adult Education)
3. After School Education and Safety programs (Education Code 8482-8484.65)
(cf. 5148.2 - Before/After School Programs)
4. Agricultural career technical education (Education Code 52460-52462)
5. Career technical and technical education and career technical and technical training programs (Education Code 52300-52462)
(cf. 6178 - Career Technical Education)
(cf. 6178.1 - Work-Based Learning)
6. Child care and development programs (Education Code 8200-8498)
(cf. 5148 - Child Care and Development)
7. Compensatory education (Education Code 54400)
(cf. 6171 - Title I Programs)
8. Consolidated categorical aid programs (Education Code 33315; 34 CFR 299.10-299.12)
9. Course periods without educational content, when students in grades 9-12 are assigned to such courses more than one week in any semester or in a course the student has previously satisfactorily completed, unless specified conditions are met (Education Code 51228.1-51228.3)
(cf. 6152 - Class Assignment)
10. Discrimination, harassment, intimidation, or bullying in district programs and activities, including in those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, immigration status, ethnic group identification, age, religion, marital status, pregnancy, parental status, physical or mental disability, medical condition, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on the person's association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)
(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.71 - Title IX Sexual Harassment Complaint Procedures)

11. Educational and graduation requirements for students in foster care, homeless students, students from military families, students formerly in a juvenile court school, migrant students, and immigrant students participating in a newcomer program (Education Code 48645.7, 48853, 48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)

12. Every Student Succeeds Act (Education Code 52059; 20 USC 6301 et seq.)

13. Local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

14. Migrant education (Education Code 54440-54445)

(cf. 6175 - Migrant Education Program)

15. Physical education instructional minutes (Education Code 51210, 51222, 51223)

(cf. 6142.7 - Physical Education and Activity)

16. Student fees (Education Code 49010-49013)

(cf. 3260 - Fees and Charges)

17. Reasonable accommodations to a lactating student (Education Code 222)

18. Regional occupational centers and programs (Education Code 52300-52334.7)

(cf. 6178.2 - Regional Occupational Center/Program)

19. School plans for student achievement as required for the consolidated application for specified federal and/or state categorical funding (Education Code 64001)

(cf. 0420 - School Plans/Site Councils)

20. School safety plans (Education Code 32280-32289)

(cf. 0450 - Comprehensive Safety Plan)

21. School site councils as required for the consolidated application for specified federal and/or state categorical funding (Education Code 65000)

(cf. 0420 - School Plans/Site Councils)

22. State preschool programs (Education Code 8235-8239.1)

(cf. 5148.3 - Preschool/Early Childhood Education)

23. State preschool health and safety issues in license-exempt programs (Education Code 8235.5)

24. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

25. Any other state or federal educational program the Superintendent of Public Instruction or designee deems

appropriate

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process for resolving a complaint in a manner that is acceptable to all parties. An ADR process such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and requirements related to UCP, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be investigated and resolved by the specified agency or through an alternative process:

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services Protective Services Division or the appropriate law enforcement agency. (5 CCR 4611)

(cf. 5141.4 - Child Abuse Prevention and Reporting)

2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services. (5 CCR 4611)

3. Any complaint alleging employment discrimination or harassment shall be investigated and resolved by the district in accordance with the procedures specified in AR 4030 - Nondiscrimination in Employment, including the right to file the complaint with the California Department of Fair Employment and Housing.

4. Any complaint alleging a violation of a state or federal law or regulation related to special education, a settlement agreement related to the provision of a free appropriate public education, or a due process hearing order shall be submitted to the California Department of Education (CDE) in accordance with AR 6159.1 - Procedural Safeguards and Complaints for Special Education. (5 CCR 3200-3205)

(cf. 6159.1 - Procedural Safeguards and Complaints for Special Education)

5. Any complaint alleging noncompliance of the district's food service program with laws regarding meal

counting and claiming, reimbursable meals, eligibility of children or adults, or use of cafeteria funds and allowable expenses shall be filed with or referred to CDE in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15580-15584)

6. Any allegation of discrimination based on race, color, national origin, sex, age, or disability in the district's food service program shall be filed with or referred to the U.S. Department of Agriculture in accordance with BP 3555 - Nutrition Program Compliance. (5 CCR 15582)

7. Any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments shall be investigated and resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Regulation 1312.3: Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 06/10/2019 | **Last Revised Date:** 01/11/2021 | **Last Reviewed Date:** 01/11/2021

Except as the Governing Board may otherwise specifically provide in other district policies, these uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.2 - Complaints Concerning Instructional Materials)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 4030 - Nondiscrimination in Employment)

Compliance Officers

The district designates the individual(s), position(s), or unit(s) identified below as responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s), position(s), or unit(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment responsible for handling complaints regarding unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) and in AR 5145.7 - Sexual Harassment for handling complaints regarding sexual harassment. The compliance officer(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.71 - Title IX Sexual Harassment Complaints Procedures)

Assistant Superintendent
15783 18th Avenue
Lemoore, CA 93245
(559) 924-3405

The compliance officer who receives a complaint may assign another compliance officer to investigate and resolve the complaint. The compliance officer shall promptly notify the complainant and respondent, if applicable, if another compliance officer is assigned to the complaint.

In no instance shall a compliance officer be assigned to a complaint in which the compliance officer has a bias or conflict of interest that would prohibit the fair investigation or resolution of the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such employees shall cover current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints, including those alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching decisions on complaints, and appropriate corrective measures. Assigned employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)
(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the result of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement one or more interim measures. The interim measures shall remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's UCP policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms. (Education Code 234.1)

In addition, the Superintendent or designee shall annually provide written notification of the district's UCP to students, employees, parents/guardians of district students, district advisory committee members, school advisory committee members, appropriate private school officials or representatives, and other interested parties. (5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)
(cf. 1220 - Citizen Advisory Committees)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

The notice shall include:

1. A statement that the district is primarily responsible for compliance with federal and state laws and regulations, including those related to prohibition of unlawful discrimination, harassment, intimidation, or bullying against any protected group, and a list of all programs and activities that are subject to UCP as identified in the section "Complaints Subject to UCP" in the accompanying Board policy
2. The title of the position responsible for processing complaints, the identity of the person(s) currently occupying that position if known, and a statement that such persons will be knowledgeable about the laws and programs that they are assigned to investigate
3. A statement that a UCP complaint must be filed no later than one year from the date the alleged violation occurred
4. A statement that, in the case of a complaint alleging unlawful discrimination, harassment, intimidation, or bullying, a UCP complaint must be filed no later than six months from the date of the alleged conduct or the date the complainant first obtained knowledge of the facts of the alleged conduct
5. A statement that a student enrolled in a public school shall not be required to pay a fee for participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities
6. A statement that a complaint regarding student fees or the local control and accountability plan (LCAP) may be filed anonymously if the complainant provides evidence or information leading to evidence to support the complaint

(cf. 0460 - Local Control and Accountability Plan)
(cf. 3260 - Fees and Charges)

7. A statement that the district will post a standardized notice of the educational rights of foster youth, homeless students, former juvenile court school students now enrolled in the district, children of military families, migrant students, and immigrant students enrolled in a newcomer program, as specified in Education Code 48853, 48853.5, 49069.5, 51225.1, and 51225.2, and the complaint process

(cf. 6173 - Education for Homeless Children)
(cf. 6173.1 - Education for Foster Youth)
(cf. 6173.2 - Education of Children of Military Families)
(cf. 6173.3 - Education for Juvenile Court School Students)
(cf. 6175 - Migrant Education Program)

8. A statement that complaints will be investigated in accordance with the district's UCP and a written decision will be sent to the complainant within 60 days from the receipt of the complaint, unless this time period is extended by written agreement of the complainant
9. A statement that the complainant has a right to appeal the district's investigation report to CDE for programs within the scope of the UCP by filing a written appeal, including a copy of the original complaint and the district's decision, within 15 days of receiving the district's decision

10. A statement advising the complainant of any civil law remedies, including, but not limited to, injunctions, restraining orders, or other remedies or orders that may be available under state or federal antidiscrimination laws, if applicable

11. A statement that copies of the district's UCP are available free of charge

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

Filing of Complaints

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing the programs specified in the accompanying Board policy (item #1 of the section "Complaints Subject to UCP") may be filed by any individual, public agency, or organization. (5 CCR 4630)

2. Any complaint alleging noncompliance with law regarding the prohibition against student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee.

3. A UCP complaint shall be filed no later than one year from the date the alleged violation occurred. For complaints related to the LCAP, the date of the alleged violation is the date when the County Superintendent of Schools approves the LCAP that was adopted by the Board. (5 CCR 4630)

4. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by a person who alleges having personally suffered unlawful discrimination, a person who believes that any specific class of individuals has been subjected to unlawful discrimination, or a duly authorized representative who alleges that an individual student has been subjected to discrimination, harassment, intimidation, or bullying. The complaint shall be initiated no later than six months from the date that the alleged unlawful discrimination occurred, or six months from the date that the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

5. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

6. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying)

or the alleged victim, when not the complainant, requests confidentiality, the compliance officer shall inform the complainant or victim that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after receiving the complaint, the compliance officer may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with an investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed upon through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or the complainant's representative with the opportunity to present the information contained in the complaint to the compliance officer and shall notify the complainant and/or representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. The compliance officer shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

Timeline for Investigation Report

OPTION 1:

Unless extended by written agreement with the complainant, the compliance officer shall prepare and send to the complainant a written investigation report, as described in the section "Investigation Report" below, within 60 calendar days of the district's receipt of the complaint. (5 CCR 4631)

For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant. The respondent also shall be sent the investigation report at the same time it is provided to the complainant.

The Board may consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered. When required by law, the matter shall be considered in closed session. The Board may decide not to hear the complaint, in which case the compliance officer's decision shall be final.

(cf. 9321 - Closed Session)

If the Board hears the complaint, the compliance officer shall send the Board's decision to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

For any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), the respondent shall be informed of any extension of the timeline agreed to by the complainant, shall be sent the district's investigation report, and, in the same manner as the complainant, may file a complaint with the Board if dissatisfied with the decision.

Investigation Report

For all complaints, the district's investigation report shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered
2. A conclusion providing a clear determination for each allegation as to whether the district is in compliance with the relevant law
3. Corrective action(s) whenever the district finds merit in the complaint, including, when required by law, a remedy to all affected students and parents/guardians and, for a student fees complaint, a remedy that complies with Education Code 49013 and 5 CCR 4600
4. Notice of the complainant's right to appeal the district's investigation report to CDE, except when the district has used the UCP to address a complaint not specified in 5 CCR 4610
5. Procedures to be followed for initiating an appeal to CDE

The investigation report may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

In consultation with district legal counsel, information about the relevant part of an investigation report may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the investigation report or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the investigation report to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved is enrolled in a school at which 15 percent or more of the students speak a single primary language other than English, then the investigation report shall also be translated into that language pursuant to Education Code 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited

English proficiency.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the investigation report shall also include a notice to the complainant that:

1. The complainant may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with CDE. (Education Code 262.3)
2. The 60 days moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

Corrective Actions

When a complaint is found to have merit, the compliance officer shall adopt any appropriate corrective action permitted by law. Appropriate corrective actions that focus on the larger school or district environment may include, but are not limited to, actions to reinforce district policies; training for faculty, staff, and students; updates to school policies; or school climate surveys.

(cf. 5137 - Positive School Climate)

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate remedies that may be offered to the victim but not communicated to the respondent may include, but are not limited to, the following:

1. Counseling

(cf. 6164.2 - Guidance/Counseling Services)

2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team

(cf. 6164.5 - Student Success Teams)

6. Denial of participation in extracurricular or cocurricular activities or other privileges as permitted by law

(cf. 6145 - Extracurricular and Cocurricular Activities)

7. Disciplinary action, such as suspension or expulsion, as permitted by law

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

(cf. 4118 - Dismissal/Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

When a complaint is found to have merit, an appropriate remedy shall be provided to the complainant or other affected person.

However, if a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges, physical education instructional minutes, courses without educational content, or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 51222, 51223, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's investigation report on a complaint regarding any specified federal or state educational program subject to UCP may file an appeal in writing with CDE within 30 calendar days of receiving the district's investigation report. (5 CCR 4632)

The appeal shall be sent to CDE with a copy of the original locally filed complaint and a copy of the district's investigation report for that complaint. The complainant shall specify and explain the basis for the appeal, including as least one of the following: (5 CCR 4632)

1. The district failed to follow its complaint procedures.
2. Relative to the allegations of the complaint, the district's investigation report lacks material findings of fact necessary to reach a conclusion of law.
3. The material findings of fact in the district's investigation report are not supported by substantial evidence.
4. The legal conclusion in the district's investigation report is inconsistent with the law.
5. In a case in which the district found noncompliance, the corrective actions fail to provide a proper remedy.

Upon notification by CDE that the district's investigation report has been appealed, the Superintendent or designee shall forward the following documents to CDE within 10 days of the date of notification: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the district's investigation report
3. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
4. A report of any action taken to resolve the complaint
5. A copy of the district's UCP
6. Other relevant information requested by CDE

If notified by CDE that the district's investigation report failed to address allegation(s) raised by the complaint, the district shall, within 20 days of the notification, provide CDE and the appellant with an amended investigation report that addresses the allegation(s) that were not addressed in the original investigation report. The amended report shall also inform the appellant of the right to separately appeal the amended report with respect to the allegation(s) that were not addressed in the original report. (5 CCR 4632)

Health and Safety Complaints in License-Exempt Preschool Programs

Any complaint regarding health or safety issues in a license-exempt CSPP program shall be addressed through the procedures described in 5 CCR 4690-4694.

In each license-exempt CSPP classroom, a notice shall be posted notifying parents/guardians, students, and teachers of the health and safety requirements of Title 5 regulations that apply to CSPP programs pursuant to Health and Safety Code 1596.7925 and the location at which to obtain a form to file any complaint alleging noncompliance with those requirements. (Education Code 8235.5; 5 CCR 4690)

The district's annual UCP notification distributed pursuant to 5 CCR 4622 shall clearly indicate which of its CSPP programs are operating as exempt from licensing and which CSPP programs are operating pursuant to requirements under Title 22 of the Code of Regulations. (5 CCR 4691)

Any complaint regarding specified health or safety issues in a license-exempt CSPP program shall be filed with the preschool program administrator or designee, and may be filed anonymously. The complaint form shall specify the location for filing the complaint and shall contain a space to indicate whether the complainant desires a response to the complaint. If it is determined that the complaint is beyond the authority of the preschool program administrator, the matter shall be forwarded to the Superintendent or designee in a timely manner, not to exceed 10 working days, for resolution. (Education Code 8235.5; 5 CCR 4690)

Investigation of a complaint regarding health or safety issues in a license-exempt CSPP program shall begin within 10 days of receipt of the complaint. (Education Code 8235.5; 5 CCR 4692)

The preschool administrator or designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the preschool administrator or Superintendent's designee shall, within 45 working days of the initial filing of the complaint, report the resolution of the complaint to the complainant and CDE's assigned field consultant. If the preschool administrator makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8235.5; 5 CCR 4692)

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board at a regularly scheduled meeting and, within 30 days of the date of the written report, may file a written appeal of the district's decision to the Superintendent of Public Instruction in accordance with 5 CCR 4632. (Education Code 8235.5; 5 CCR 4693, 4694)

On a quarterly basis, the Superintendent or designee shall report summarized data on the nature and resolution of all CSPP health and safety complaints, including the number of complaints by general subject area with the number of resolved and unresolved complaints, to the Board at a regularly scheduled Board meeting and to the County Superintendent of Schools. (5 CCR 4693)

Regulation 1312.4: Williams Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 01/10/2005 | **Last Revised Date:** 03/09/2020 | **Last Reviewed Date:** 03/09/2020

Types of Complaints

The district shall use the procedures described in this administrative regulation only to investigate and resolve the following:

1. Complaints regarding the insufficiency of textbooks and instructional materials, including any complaint alleging that: (Education Code 35186; 5 CCR 4681)
 - a. A student, including an English learner, does not have standards-aligned textbooks or instructional materials or state- or district-adopted textbooks or other required instructional materials to use in class.
 - b. A student does not have access to textbooks or instructional materials to use at home or after school. This does not require two sets of textbooks or instructional materials for each student.
 - c. Textbooks or instructional materials are in poor or unusable condition, have missing pages, or are unreadable due to damage.
 - d. A student was provided photocopied sheets from only a portion of a textbook or instructional materials to address a shortage of textbooks or instructional materials.
2. Complaints regarding teacher vacancy or misassignment, including any complaint alleging that: (Education Code 35186; 5 CCR 4682)
 - a. A semester begins and a teacher vacancy exists.
 - b. A teacher who lacks credentials or training to teach English learners is assigned to teach a class with more than 20 percent English learners in the class.
 - c. A teacher is assigned to teach a class for which the teacher lacks subject matter competency.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of the semester for an entire semester. (Education Code 35186; 5 CCR 4600)

Beginning of the year or semester means the first day classes necessary to serve all the students enrolled are established with a single designated certificated employee assigned for the duration of the class, but not later than 20 working days after the first day students attend classes for that semester. (5 CCR 4600)

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold. (Education Code 35186; 5 CCR 4600)

3. Complaints regarding the condition of school facilities, including any complaint alleging that: (Education Code 35186; 5 CCR 4683)
 - a. A condition poses an emergency or urgent threat to the health or safety of students or staff.

Emergency or urgent threat means structures or systems that are in a condition that poses a threat to the health and safety of students or staff while at school, including, but not limited to, gas leaks; nonfunctioning heating, ventilation, fire sprinklers, or air-conditioning systems; electrical power failure; major sewer line stoppage; major pest or vermin infestation; broken windows or exterior doors or gates that will not lock and that pose a security risk; abatement of hazardous materials previously undiscovered that pose an immediate threat to students or staff; structural damage creating a hazardous or uninhabitable condition; or any other condition deemed appropriate. (Education Code 17592.72)

- b. A school restroom has not been cleaned, maintained, or kept open in accordance with Education Code 35292.5.

Clean or maintained school restroom means a school restroom has been cleaned or maintained regularly, is fully operational, or has been stocked at all times with toilet paper, soap, or paper towels or functional hand dryers. (Education Code 35292.5)

Open restroom means the school has kept all restrooms open during school hours when students are not in classes and has kept a sufficient number of restrooms open during school hours when students are in classes. This does not apply when the temporary closing of the restroom is necessary for student safety or to make repairs. (Education Code 35292.5)

In any district school serving any of grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, as defined in 20 USC 6314, a complaint may be filed alleging noncompliance with the requirement of Education Code 35292.6 to stock, at all times, at least half of the restrooms in the school with feminine hygiene products and to not charge students for the use of such products.

Forms and Notices

The Superintendent or designee shall ensure a Williams complaint form is available at each school. However, complainants need not use the district's complaint form in order to file a complaint. (Education Code 35186; 5 CCR 4680)

The Superintendent or designee shall ensure that the district's complaint form specifies the location for filing a complaint and contains a space to indicate whether the complainant desires a response to the complaint. A complainant may add as much text to explain the complaint as desired. (Education Code 8235.5, 35186; 5 CCR 4680)

The Superintendent or designee shall post in each K-8 classroom in each school a notice containing the components specified in Education Code 35186.

Filing of Complaint

A complaint alleging any condition(s) specified in the section "Types of Complaints" above shall be filed with the principal or designee at the school in which the complaint arises. A complaint about problems beyond the authority of the principal shall be forwarded to the Superintendent or designee in a timely manner, but not to exceed 10 working days. Complaints may be filed anonymously. (Education Code 8235.5, 35186; 5 CCR 4680)

Investigation and Response

The principal or a designee of the Superintendent shall make all reasonable efforts to investigate any problem within their authority. (Education Code 8235.5, 35186; 5 CCR 4685)

The principal or Superintendent's designee shall remedy a valid complaint within a reasonable time period not to exceed 30 working days from the date the complaint was received. (Education Code 8235.5, 35186; 5 CCR 4685)

If the complainant has indicated on the complaint form a desire to receive a response to the complaint, the principal or Superintendent's designee shall report the resolution of the complaint to the complainant within 45 working days of the initial filing of the complaint. If the principal makes this report, the information shall be reported at the same time to the Superintendent or designee. (Education Code 8235.5, 35186; 5 CCR 4680, 4685)

When Education Code 48985 is applicable and the complainant has requested a response, the response shall be written in English and in the primary language in which the complaint was filed. (Education Code 8235.5, 35186)

If a complainant is not satisfied with the resolution of a complaint, the complainant has the right to describe the complaint to the Board of Trustees at a regularly scheduled meeting. (Education Code 8235.5, 35186; 5 CCR 4686)

For any complaint concerning a facilities condition that poses an emergency or urgent threat to the health or safety of students or staff as described in item #3a or #4 in the section "Types of Complaints" above, a complainant who is not satisfied with the resolution proffered by the principal or Superintendent or designee may file an appeal to the Superintendent of Public Instruction within 15 days

of receiving the district's response. The complainant shall comply with the appeal requirements specified in 5 CCR 4632. (Education Code 8235.5, 35186; 5 CCR 4687)

All complaints and written responses shall be public records. (Education Code 8235.5, 35186; 5 CCR 4686)

Reports

On a quarterly basis, the Superintendent or designee shall report, to the Board at a regularly scheduled public Board meeting and to the County Superintendent of Schools, summarized data on the nature and resolution of all complaints. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. (Education Code 8235.5, 35186; 5 CCR 4686)

Williams Complaints Classroom Notice

Notice to Parents, Guardians, Pupils, and Teachers Complaints Rights

Pursuant to California *Education Code* Section 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each pupil, including English learners, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners if present.
4. Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.
5. Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.
6. A complaint form may be obtained at the school office, district office, or downloaded from the school's Web site at www.central.k12.ca.us. You may also download a copy of the California Department of Education complaint form from the following Web site: <http://www.cde.ca.gov/re/cp/uc>.

Quejas Williams Aula Aviso

Aviso a los Padres, Tutores, Alumnos, Maestros y Quejas Derechos

De conformidad con el Código de Educación de California Sección 35186, se le notifica que:

1. Debe haber libros de texto y materiales didácticos suficientes. Eso significa que cada alumno, incluyendo los aprendices del inglés, debe tener un libro de texto o materiales didácticos, o ambos, para usar en clase y para llevar a casa.
2. Las instalaciones escolares deben estar limpias, seguras y mantenidas en buen estado.
3. No debe haber vacantes o asignaciones incorrectas de maestros. Debe haber un maestro asignado a cada clase y no una serie de suplentes u otros maestros temporales. El maestro debe tener la credencial apropiada para enseñar la clase, incluyendo la certificación requerida para enseñar a estudiantes de inglés si está presente.
4. Vacante de maestro significa una posición para la cual un empleado certificado no ha sido asignado al principio del año por todo un año o, si la posición es para un curso de un semestre, una posición para la cual un empleado certificado no tiene sido asignado al principio del semestre por todo un semestre.
5. Asignación equivocada significa la colocación de un empleado certificado en una enseñanza o de servicio para el cual el empleado no posee un certificado o credencial legalmente reconocidos o la colocación de un empleado certificado en posición de enseñanza o servicios que el empleado no está autorizado por ley a mantener.
6. Un formulario de queja puede ser obtenida en la oficina de la escuela, oficina del distrito, o descargado desde el sitio web de la escuela al www.central.k12.ca.us. También puede descargar una copia del formulario de quejas del Departamento de Educación de California del siguiente sitio Web: <http://www.cde.ca.gov/re/cp/uc>.

IEC Meeting
October 18, 2022

Title VI Grant
2022 – 2023 Proposed Budget

	<u>Proposed Budget</u>	
<i>Personnel.....</i>	<i>\$31,252</i>	<i>(48%)</i>
<ul style="list-style-type: none">• After School Tutoring at the SRR Education Center• Summer School classes• Counseling Services from LHS• Bridge Program – transition for current 8th grade students to high school		
<i>Supplies.....</i>	<i>\$12,371</i>	<i>(19%)</i>
<ul style="list-style-type: none">• Instructional Materials & Supplies• Student Consumables		
<i>Other Expenditures.....</i>	<i>\$18,882</i>	<i>(29%)</i>
<ul style="list-style-type: none">• Math Intervention at CUSD• Inspirational Speaker / Field Trip / Student Activities		
<i>Indirect Cost.....</i>	<i>\$ 2,604</i>	<i>(4%)</i>
<ul style="list-style-type: none">• Indirect Cost at LUHSD		
<i>Total Funding-Title VI Grant</i>	<i>\$65,109</i>	<i>(100%)</i>

Regulation 6173.4: Title VI Indian Education Program

Status: ADOPTED

Original Adopted Date: 08/27/2020 | **Last Revised Date:** 10/14/2021 | **Last Reviewed Date:** 10/14/2021

With the assistance of federal Title VI funding for the education of children from federally recognized tribes, the district shall offer programs and activities to meet the unique cultural, language, and educational needs of American Indian students, as defined in 20 USC 7491. Program objectives and outcomes shall be based on state academic standards. (20 USC 7424)

In developing, implementing, and evaluating Title VI programs and activities, the Superintendent or designee shall consult with and involve parents/guardians and family members of American Indian students and other community representatives. (20 USC 7424)

The district shall establish a committee that is composed of, and selected by, parents/guardians and family members of American Indian students, representatives of tribes on tribal lands located within 50 miles of any district school that serves any children of the tribes, teachers, and, if appropriate, American Indian students enrolled in secondary schools in the district. The majority of the committee shall be parents/guardians and family members of American Indian students. The committee shall participate in program development and provide written approval for the program. (20 USC 7424)

The district's Title VI program for American Indian education may include any of the following services and activities: (20 USC 7425)

1. Activities that support Native American language programs and Native American language restoration programs, which may be taught by traditional leaders
2. Culturally related activities that support the district's program
3. Early childhood and family programs that emphasize school readiness
4. Enrichment programs that focus on problem solving and cognitive skills development and directly support the attainment of state academic standards
5. Integrated educational services in combination with other programs that meet the needs of American Indian students and their families, including programs that promote parent/guardian involvement in school activities and increase student achievement
6. Career preparation activities that enable American Indian students to participate in career technical education programs, including programs for mentoring and apprenticeship
7. Activities to educate individuals so as to prevent violence, suicide, and substance abuse
8. The acquisition of equipment that is essential to achieve program goals
9. Activities that promote the incorporation of culturally responsive teaching and learning strategies into the district's educational program
10. Family literacy services
11. Activities that recognize and support the unique cultural and educational needs of American Indian students, and incorporate appropriately qualified tribal elders and seniors
12. Dropout prevention strategies for American Indian students
13. Strategies to meet the educational needs of American Indian students in correctional facilities, including such strategies that support American Indian students who are transitioning from such facilities to schools served by the district

Any federal funds received to support American Indian education programs shall be used to supplement, not supplant, state or local funds allocated for such purposes. (20 USC 7424)

Program funds may be used to support a Title I schoolwide program pursuant to 20 USC 6314 if approved by the committee established pursuant to 20 USC 7424, provided that the schoolwide program is consistent with the purpose of American Indian education programs and the district's application identifies how the use of such funds in a schoolwide program will produce benefits to American Indian students that would not be achieved if not used in a schoolwide program. (20 USC 7424)

As needed, professional development shall be provided to teachers and other school staff to assist them in working with American Indian students and carrying out Title VI programs. (20 USC 7424)

The Superintendent or designee shall maintain a record of the information establishing the status of each student as an American Indian student eligible for assistance through the federal American Indian education program. (20 USC 7427)

The Superintendent or designee shall periodically assess the progress of American Indian students, including American Indian students who do not participate in programs funded through Title VI, in meeting program goals and objectives. Assessment results shall be provided to the Board, the committee established pursuant to 20 USC 7424, tribes whose children are served by the district, and the community. (20 USC 7424)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 33380-33384

Description

California Indian Education Centers

Federal References

2 CFR 200.0-200.521

Description

Federal uniform grant guidance

20 USC 6314

Title I schoolwide program

20 USC 7401-7492

Indian education

20 USC 7701-7714

Impact Aid

34 CFR 222.90-222.129

Impact Aid, special provisions for local educational agencies that claim children residing on Indian lands

Management Resources References

Website

Description

CSBA District and County Office of Education Legal Services - <https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

Website

U.S. Department of Education, Office of Impact Aid - <https://simbli.eboardsolutions.com/SU/ITWRLxix7Ic0TPAGjIplus2Mw==>

Website

U.S. Department of Education, Office of Indian Education - <https://simbli.eboardsolutions.com/SU/YcdoEFkcc9NqeO4jk7YmVw==>

Website

California Department of Education - <https://simbli.eboardsolutions.com/SU/os2jq5DcA2RawmY2VZ5FZQ==>

Cross References

0410

Nondiscrimination In District Programs And Activities - <https://simbli.eboardsolutions.com/SU/cKz5hVDcplusUov04aYqa5Yrg==>

0415

Equity - <https://simbli.eboardsolutions.com/SU/ZnIQ1Rf8XplussIsh0LW7dt6vjfg==>

0460

Local Control And Accountability Plan - <https://simbli.eboardsolutions.com/SU/qrpluslxZi6vhzp8HZkO1p5gA==>

0460

Local Control And Accountability Plan - <https://simbli.eboardsolutions.com/SU/3ZqZHylsTwzplusHilzS3LMDw==>

0500	Accountability - https://simbli.eboardsolutions.com/SU/YW6s606lZlIQleoSoQq7mqw==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/BdVbbZDCT7cplusb7KKS31YJA==
1220	Citizen Advisory Committees - https://simbli.eboardsolutions.com/SU/E9slshOZfbtQSipnq8cxHjXiQ==
3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/zuLLNr3OjJysAwnbNoa8WQ==
3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/nTAiWF2qUEWDp8100yjMaw==
4131	Staff Development - https://simbli.eboardsolutions.com/SU/ToBDanjlpOp6X3bb9HJPSQ==
4231	Staff Development - https://simbli.eboardsolutions.com/SU/7LACkpluslHKAIUsvplus2bDcPYg==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/qZZQiKifptrzK67tRG1o8g==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/0yefMBnkqkIK1VcEfv20plusA==
6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/0KOrYX9SBz9iT7s7O74owjA==
6162.5	Student Assessment - https://simbli.eboardsolutions.com/SU/IRNyarplusSjkLHmRslshwMuDQdg==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/VjvYv2WxUS9bZ0hq8u8sig==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/thxNyM6lP3vo2JxVZW0gtg==

Policy 6173.4: Title VI Indian Education Program

Status: ADOPTED

Original Adopted Date: 09/09/2021 | **Last Revised Date:** 10/14/2021 | **Last Reviewed Date:** 10/14/2021

It is the intent of the Lemoore Union High School District that all students of school age in the District have equal access to all programs, services and activities offered. To this end, the Lemoore Union High School District will consult with local tribal officials and parents of Indian children to ensure that the planning and development of the Indian Policies and Procedures (IPPs), ensure that Indian Children have equal access to general education programs, and activities.

These policies and procedures will be reviewed annually and revisions will be made within 90 days of the determination that requirements are not being adequately met.

The Lemoore Union High School District attests that it has established IPPs as required in Section 7004 of the Impact Aid law for any children who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures are attached to the current fiscal year Impact Aid application.

The Lemoore Union High School District attests that it has provided a copy of written responses to comments, concerns and recommendations received from tribal leaders and parents of Indian children as outlined in the IPP consultation process and disseminated these responses consistent with the process of communication as addressed in the IPP prior to the submission of the current fiscal year Impact Aid application.

The Tachi-Yokut Tribal leadership has established the Santa Rosa Rancheria (SRR) Indian Education Department as the Tribe's designee and liaison for communication and connection with the Lemoore Union High School District. The administrator of the SRR Education Department acts on behalf of and is responsible to the Tribal council and officials for education related matters.

The following policies and procedures are implemented to reflect the current practice of communication with the Tachi-Yokut Tribe.

1. The Lemoore Union High School District will disseminate relevant applications, evaluations, program plans and information related to the education program and activities with sufficient advanced notice to allow the Tachi-Yokut Tribe and parents of Indian children the opportunity to review and make recommendations. [34CFR222.94(a)(1)].
 - a. The Lemoore Union High School District will disseminate information and seek timely input regarding the following programs on its educational programs in which Indian children participate (including, but not limited to, as appropriate): Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; Title V, Part B subpart 2; Title VI, Part A, subpart 1; Title VII-Impact Aid programs; Johnson O'Malley programming.
 - b. The Lemoore Union High School District will discuss relevant applications, evaluations, and program planning during scheduled meetings of the Indian Education Council (IEC). The IEC, which is open to all members of the community, is comprised of nine (9) standing/voting council members, and one (1) nonvoting District representative.
 - i. Three (3) at large seats for parents of Indian Children
 - ii. Two (2) Indian students
 - iii. One (1) school site administrator
 - iv. One (1) school employee/teacher
 - v. Two (2) tribal employees of the SRR Education Department
 - vi. One (1) District representative (nonvoting participant)
 - vii. One (1) Alternate parent of Indian Children
 - c. Agendas for the IEC meetings are posted at the Lemoore Union High School Site, the Lemoore High School District Office, and the SRR Education Department. These notices are posted 72 hours in advance. In addition,

the IEC notice of meetings are posted on school websites, and a global phone message is sent to all parents of Indian students in advance of the IEC meeting.

- d. A summary of the relevant information will be made available to parents of Indian children, Tribal officials, and the IEC. The summary will be posted on the school website and an automated phone messaging system will be delivered to the respective groups listed above. The summary of relevant information will be prepared one week in advance of IEC Meetings held in September and October.
 - e. Parents of Indian children, tribal officials, IEC and any other interested persons can review assessment data and services regarding participation of Indian students on an equal basis in the district in order to help develop or modify educational programs.
 - f. Minutes from the IEC meetings will be posted on the District's website for all community members, parents of Indian children, and Tribal officials to review. This will allow for ongoing dissemination of information.
2. The Lemoore Union High School District will provide an opportunity for the Tachi-Yokut Tribe and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]
- a. The IEC of Lemoore Union High School District will meet a minimum of seven (7) times (Sept, Oct, Nov, February, March, April, May) during the school calendar year for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. Additional meetings will be scheduled as needed in order to review data and comments for consideration of educational programs and activities.
 - b. The meeting agendas are posted and all meetings are open to the public, to afford tribal officials, representatives of the IEC who are appointed to carry out the desires of the Tribal Officials in educational affairs, as well as parents of Indian children, the opportunity to give comments and recommendations for consideration relative to educational programs and activities.
 - c. The District Superintendent or designee, will participate as a non-voting member of the IEC. This District representation provides for discussion and communication regarding educational program offerings to students, as well as allows for dialogue between the District and the IEC representative body.
 - d. Monthly, during regularly scheduled school board meetings, District reports and information are provided from District Administration to the School Board. During these regular agenda items, the District Superintendent or designee, may advise the Board in a public forum regarding District educational programs and activities for Indian students as appropriate.
 - e. In addition, at each of the monthly school board meetings, a section of time is set aside for public comments. This is a time in which members of the public can bring forth comments and suggestions regarding programming for all students.
 - f. The SRR Education Department officials maintain regular contact with parents of Indian children. This is accomplished through SRR tribal employees who are assigned as liaisons to monitor and work with Indian students. The SRR Education Department Liaisons oversee all tribal students and provide parents of Indian students with weekly updates on student's grades, attendance, school behavior and social needs. Each SRR Liaison is closely associated with the Indian student and family. The SRR Liaison attends all meetings scheduled for the Indian student in which educational program decisions may be made. Through this regular contact, the SRR Liaison serves as a conduit for gathering suggestions, preferred methods of communication as well as ways to maximize participation from parents of Indian children. This information is shared with the SRR Education Department Officials and translated into discussion items, which are shared during regularly IEC meetings. Through this intricate system of support for the Indian student, the SRR Education Department operates a model program for other tribes. Input from these connections will also be utilized as a method of gathering input from parents of Indian children and incorporated into policy changes as appropriate. (See Exhibit 5136).
 - g. Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.
3. The Lemoore Union High School District will annually assess the extent to which Indian children participate on

an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)], share relevant information related to Indian children's participation in the District's education programs and activities; and allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

The Lemoore Union High School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

- a. Throughout the school year, the Lemoore Union High School District will monitor Indian student participation in all academic and co-curricular activities. The IEC will review the comprehensive analysis of the yearlong data during the April meeting with the intent to provide the opportunity for consultation and/or recommendation on program participation and modification.
 - b. School district officials will review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis. This information will be regularly presented following each trimester of the Lemoore Union School Year (November, March, and May).
 - c. The Lemoore Union High School District will share its assessment of Indian student participation; related academic achievements and other relevant data during regular meetings of the IEC and with the SRR Education Department. Comments and/or suggestions brought forth from these conversations will become part of the Council's approved minutes
 - d. Participation rates of students in educational activities is collected annually for all students, inclusion of percentage rates of Indian students will be added to this report to review the equality of Indian children's participation with other children
 - e. Copies of annual reports will be provided to the SRR Education Department for distribution among tribal officials, and will be included in the school websites.
 - f. Parents of Indian children or tribal officials may comment on the results at scheduled IEC meetings, during the public comment section of any regularly scheduled school board meetings, or directly to the school district (by phone, email, writing, etc.).
 - g. In addition, parents of Indian children and tribal officials may comment in the spring semester through the District's annual Local Control Accountability Plan (LCAP) parent survey. The LCAP parent survey is used to develop District short and long term goals associated with District educational plans.
 - h. If it is determined that there are gaps in Indian participation in the educational program or activities, the Lemoore Union High School Board with consultation from the IEC and SRR Education Department will recommend modifications to the education program in such a way as to improve Indian participation.
4. The Lemoore Union High School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]
- a. During the Fall (September) meeting of the IEC, the IPPs will be reviewed and revised as necessary.
 - b. The IEC shall serve as the group to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input and to review the District's response to Indian commentary. The IEC will review the effectiveness of the District's methods of gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions, which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views.
 - c. If necessary, the IEC shall make recommendations to the Board to modify the District's IPPs.
 - d. Once this has occurred, the IPPs will be forwarded to the Lemoore Union High School Board for review and consideration of adoption during a regularly scheduled Board Meeting (no later than November).
 - e. If necessary, the IEC may suggest revisions at other times of the year as appropriate
 - f. Notification of any updates which are acted upon and approved by the Lemoore Union School Board will be sent to the SRR Education Department for distribution among tribal officials and parents of Indian children.
 - g. Following any review or modification of the IPPs, the Lemoore Union School District shall post updates on the

District website.

5. The Lemoore Union High School District will respond at least annually in writing to any comments and recommendations made by the Tachi-Yokut tribe or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222.94(a)(5)]
 - a. The Lemoore Union High School District will at least annually respond in writing to comments and recommendations made by the IEC, tribal officials, or parents of Indian children. In the event community responses, the District will disseminate the reply to the SRR Education Department. As the acting Liaison between the Lemoore Union School District, and the Tachi-Yokut Tribe, the SRR Education Department will submit the District responses to the tribal officials. Additionally, the District will post the District responses on the school website and will send notification of this posting to all parents via the Districts automated telephone notification system.
6. The Lemoore Union High School District will annually provide a copy of the IPPs to the affected Tachi-Yokut tribe by posting on the District website, providing a copy to the SRR Education Department for distribution to the tribal offices, and through inclusion in the District's annual notice packets which are distributed to all parents at the beginning of each school year. [34CR F222.94 (a)(6)]

Reference: Public Law No: 114-95 (Every Student Succeeds Act of 2015)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References

Ed. Code 33380-33384

Description

California Indian Education Centers

Federal References

2 CFR 200.0-200.521

Description

Federal uniform grant guidance

20 USC 6314

Title I schoolwide program

20 USC 7401-7492

Indian education

20 USC 7701-7714

Impact Aid

34 CFR 222.90-222.129

Impact Aid, special provisions for local educational agencies that claim children residing on Indian lands

Management Resources References

Website

Description

CSBA District and County Office of Education Legal Services -
<https://simbli.eboardsolutions.com/SU/UdykszdmPETuDsIshXk6R5akQ==>

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<https://simbli.eboardsolutions.com/SU/ITWRLxix7lc0TPAGjIplus2Mw==>

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Cross References

0410

Description

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0415

Equity -
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0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/qrpluslxZi6vzhp8HZkO1p5gA==
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3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/zuLLNr3OjJysAwnbNoa8WQ==
3230	Federal Grant Funds - https://simbli.eboardsolutions.com/SU/nTAiWEF2qUEWDp8100yjMaw==
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4231	Staff Development - https://simbli.eboardsolutions.com/SU/7LACkpluslHKAIUsvplus2bDcPYg==
4331	Staff Development - https://simbli.eboardsolutions.com/SU/qZZQiKifptrzK67tRG1o8g==
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6020	Parent Involvement - https://simbli.eboardsolutions.com/SU/0KOrYX9SBz9iT57O74owjA==
6162.5	Student Assessment - https://simbli.eboardsolutions.com/SU/IRNyarplusSjkLHmRslshwMuDQdg==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/VjvYv2WxUS9bZ0hq8u8sig==
6171	Title I Programs - https://simbli.eboardsolutions.com/SU/thxNyM6lP3vo2JxVZW0gtg==

Policy 6173.5: ^Indian Policies and Procedures

Status: ADOPTED

Original Adopted Date: 05/09/1988 | **Last Revised Date:** 11/08/2021 | **Last Reviewed Date:** 11/08/2021

It is the intent of the Central Union Elementary School District that all students of school age in the District have equal access to all programs, services and activities offered. To this end, the Central Union Elementary School District will consult with local tribal officials and parents of Indian children to ensure that the planning and development of the Indian Policies and Procedures (IPPs), ensure that Indian Children have equal access to general education programs, and activities.

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The Central Union Elementary School District attests that it has established IPPs as required in Section 7004 of the Impact Aid law for any children who reside on eligible Indian lands. The IPPs have been adequately disseminated to the tribes and parents of children residing on eligible Indian lands. A copy of the current policies and procedures are attached to the current fiscal year Impact Aid application.

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The Tachi-Yokut Tribal leadership has established the Santa Rosa Rancheria (SRR) Indian Education Department as the Tribe's designee and liaison for communication and connection with the Central Union Elementary School District. The administrator of the SRR Education Department acts on behalf of and is responsible to the Tribal council and officials for education related matters.

The following policies and procedures are implemented to reflect the current practice of communication with the Tachi-Yokut Tribe.

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a. The Central Union Elementary School District will disseminate information and seek timely input regarding the following programs on its educational programs in which Indian children participate (including, but not limited to, as appropriate): Title I, Part A; Title I, Part C; Title I, Part D; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; Title V, Part B subpart 2; Title VI, Part A, subpart 1; Title VII-Impact Aid programs; Johnson O'Malley programming.

b. The Central Union Elementary School District will discuss relevant applications, evaluations, and program planning during scheduled meetings of the Indian Education Council (IEC). The IEC, which is open to all members of the community, is comprised of nine (9) standing/voting council members, and one (1) nonvoting District representative.

i. Three (3) voting members in at large seats and one (1) alternate for parents of Indian Children

1. The alternate will serve in the capacity of the regular member in case of absence or termination of IEC voting member

ii. Two (2) Indian students

iii. One (1) school site administrator

iv. One (1) school employee/teacher

v. Two (2) tribal employees of the SRR Education Department

vi. One (1) District representative (nonvoting participant)

c. Agendas for the IEC meetings are posted at the Central Union Elementary School Site, the Lemoore High School District Office, and the SRR Education Department. These notices are posted 72 hours in advance. In addition, the IEC notice of meetings are posted on school websites, and a global phone message is sent to all parents of Indian students in advance of the IEC meeting.

d. A summary of the relevant information will be made available to parents of Indian children, Tribal officials, and the IEC. The summary will be posted on the school website and an automated phone messaging system will be delivered to the respective groups listed above. The summary of relevant information will be prepared one week in advance of IEC Meetings held in September and October.

e. Parents of Indian children, tribal officials, IEC and any other interested persons can review assessment data and services regarding participation of Indian students on an equal basis in the district in order to help develop or modify educational programs.

f. Minutes from the IEC meetings will be posted on the District's website for all community members, parents of Indian children, and Tribal officials to review. This will allow for ongoing dissemination of information.

2. The Central Union Elementary School District will provide an opportunity for the Tachi-Yokut Tribe and parents of Indian children to provide their views on the District's educational program and activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. [34CFR222.94(a)(2)]

a. The IEC of Central Union Elementary School District will meet a minimum of seven (7) times (Sept, Oct, Nov, February, March, April, May) during the school calendar year for the purpose of addressing comments and concerns of parents of Indian children regarding the District's educational programs and activities. Additional meetings will be scheduled as needed in order to review data and comments for consideration of educational programs and activities.

b. The meeting agendas are posted and all meetings are open to the public, to afford tribal officials, representatives of the IEC who are appointed to carry out the desires of the Tribal Officials in educational affairs, as well as parents of Indian children, the opportunity to give comments and recommendations for consideration relative to educational programs and activities.

c. The District Superintendent or designee, will participate as a non-voting member of the IEC. This District representation provides for discussion and communication regarding educational program offerings to students, as well as allows for dialogue between the District and the IEC representative body.

d. Monthly, during regularly scheduled school board meetings, District reports and information are provided from District Administration to the School Board. During these regular agenda items, the District Superintendent or designee, may advise the Board in a public forum regarding District educational programs and activities for Indian students as appropriate.

e. In addition, at each of the monthly school board meetings, a section of time is set aside for public comments. This is a time in which members of the public can bring forth comments and suggestions regarding programming for all students.

f. The SRR Education Department officials maintain regular contact with parents of Indian children. This is accomplished through SRR tribal employees who are assigned as liaisons to monitor and work with Indian students. The SRR Education Department Liaisons oversee all tribal students and provide parents of Indian students with weekly updates on student's grades, attendance, school behavior and social needs. Each SRR Liaison is closely associated with the Indian student and family. The SRR Liaison attends all meetings scheduled for the Indian student in which educational program decisions may be made. Through this regular contact, the SRR Liaison serves as a conduit for gathering suggestions, preferred methods of communication as well as ways to maximize participation from parents of Indian children. This information is shared with the SRR Education Department Officials and translated into discussion items, which are shared during regularly IEC meetings. Through this intricate system of support for the Indian student, the SRR Education Department operates a model program for other tribes. Input from these connections will also be utilized as a method of gathering input from parents of Indian children and incorporated into policy changes as appropriate. (See Exhibit 5136).

g. Information will be included in student handbooks/enrollment packets regarding opportunities to provide input to the District.

3. The Central Union Elementary School District will annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities. [34CFR222.94(a)(3)], share relevant information related to Indian children's participation in the District's education programs and activities; and allow tribes and parents of Indian children the opportunity and time to review and comment on whether Indian children participate on an equal basis with non-Indian children.

The Central Union Elementary School District will take the following measures to annually assess the extent to which Indian children participate on an equal basis with non-Indian children in the District's education program and activities.

a. Throughout the school year, the Central Union Elementary School District will monitor Indian student participation in all academic and co-curricular activities. The IEC will review the comprehensive analysis of the yearlong data during the April meeting with the intent to provide the opportunity for consultation and/or recommendation on program participation and modification.

b. School district officials will review school data to assess the extent of Indian children's participation in the District's educational programs on an equal basis. This information will be regularly presented following each trimester of the Central Union School Year (November, March, and May).

c. The Central Union Elementary School District will share its assessment of Indian student participation; related academic achievements and other relevant data during regular meetings of the IEC and with the SRR Education Department. Comments and/or suggestions brought forth from these conversations will become part of the Council's approved minutes

d. Participation rates of students in educational activities is collected annually for all students, inclusion of percentage rates of Indian students will be added to this report to review the equality of Indian children's participation with other children

e. Copies of annual reports will be provided to the SRR Education Department for distribution among tribal officials, and will be included in the school websites.

f. Parents of Indian children or tribal officials may comment on the results at scheduled IEC meetings, during the public comment section of any regularly scheduled school board meetings, or directly to the school district (by phone, email, writing, etc.).

g. In addition, parents of Indian children and tribal officials may comment in the spring semester through the District's annual Local Control Accountability Plan (LCAP) parent survey. The LCAP parent survey is used to develop District short and long term goals associated with District educational plans.

h. If it is determined that there are gaps in Indian participation in the educational program or activities, the Central Union Elementary School Board with consultation from the IEC and SRR Education Department will recommend modifications to the education program in such a way as to improve Indian participation.

4. The Central Union Elementary School District will modify the IPPs if necessary, based upon the results of any assessment or input described in this document. [34CRF222.94(a)(4)]

a. During the Fall (September) meeting of the IEC, the IPPs will be reviewed and revised as necessary.

b. The IEC shall serve as the group to review the meaningfulness of Indian input, to review the extent of opportunity for Indian input and to review the District's response to Indian commentary. The IEC will review the effectiveness of the District's methods of gathering the input of Indian parents and Tribal members; calculate the number of Indian suggestions, which were actually implemented; permit Indian parents and Tribal officials to suggest more effective ways of communicating their views.

c. If necessary, the IEC shall make recommendations to the Board to modify the District's IPPs.

d. Once this has occurred, the IPPs will be forwarded to the Central Union Elementary School Board for review and consideration of adoption during a regularly scheduled Board Meeting (no later than November).

e. If necessary, the IEC may suggest revisions at other times of the year as appropriate.

f. Notification of any updates which are acted upon and approved by the Central Union School Board will be sent to the SRR Education Department for distribution among tribal officials and parents of Indian children.

g. Following any review or modification of the IPPs, the Central Union School District shall post updates on the District website.

5. The Central Union Elementary School District will respond at least annually in writing to any comments and recommendations made by the Tachi-Yokut tribe or parents of Indian children, and disseminate the responses to the tribe and parents of Indian children prior to the submission of the IPPs by the LEA. [34CRF222 .94(a)(5)]

a. The Central Union Elementary School District will at least annually respond in writing to comments and recommendations made by the IEC, tribal officials, or parents of Indian children. In the event community responses, the District will disseminate the reply to the SRR Education Department. As the acting Liaison between the Central Union School District, and the Tachi-Yokut Tribe, the SRR Education Department will submit the District responses to the tribal officials. Additionally, the District will post the District responses on the school website and will send notification of this posting to all parents via the Districts automated telephone notification system.

6. The Central Union Elementary School District will annually provide a copy of the IPPs to the affected Tachi-Yokut tribe by posting on the District website, providing a copy to the SRR Education Department for distribution to the tribal offices, and through inclusion in the District's annual notice packets which are distributed to all parents at the beginning of each school year. [34CR F222.94(a)(6)]

Reference: Public Law No: 114-95 (Every Student Succeeds Act of 2015)

Thomas Addington

Superintendent

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Central Union School District
Lemoore, CA

Board Members

Dale Davidson
Jeffrey Gilcrease
Ceil Howe, III
Steven Salefske

September 16, 2022

Dear Parent or Guardian of a Native American Student,

The Central Union School District is responsible for providing your children with an exceptional elementary school education. The Central Union School District is required by the Federal Government to have an Indian Education Policies and Procedures (IPP) in place. The IPP plays an important role. The policy ensures there is communication and input regarding the education of our Native American students between the families and the Central Union School District.

We are asking that you review the enclosed draft of the IPP and provide the District with your input. If you have ideas, thoughts, questions, or concerns, the Central Union School District would appreciate you taking the time to communicate that information to us in writing. You may write the information on this form and have the form returned to the Central or Stratford office, or you are welcome to email your comments, concerns, or questions to dsidhu@central.k12.ca.us by **September 28, 2022**. The IPP will be approved by the CUESD Board at their November 14, 2022 Board meeting.

This information can be found on the district webpage at <http://www.central.k12.ca.us>

MY IDEAS, THOUGHTS, QUESTIONS, or CONCERNS

Name (Optional) _____ Date _____

Please use the back of this form if needed.

All information submitted will be addressed and discussed at the Indian Education Council. Meetings are held 7 times per school year by the SRR Education Department.

Thomas Addington

Superintendent

15783 18th Avenue
Lemoore, CA 93245
Telephone (559) 924-3405
Fax (559) 924-1153



Central Union School District
Lemoore, CA

Board Members

Dale Davidson
Jeffrey Gilcrease
Ceil Howe, III
Steven Salefske

16 de septiembre, 2022

Estimados Padres o Guardianes de Estudiantes Nativos Americanos

El Distrito Escolar de Central Unión es responsable en proveerle a sus hijos con una educación primaria excepcional en la escuela. El Gobierno Federal requiere que el Distrito Escolar de Central Unión tenga implementadas las Pólizas y Procedimientos de Educación Nativa Americana (IPP). IPP juega un papel importante. La póliza asegura que haya comunicación y participación con respecto a la educación de nuestros estudiantes nativos americanos entre las familias y el Distrito Escolar de Central Unión.

Le pedimos que revise la nota adjunta del IPP y provee sus sugerencias al Distrito. Si usted tiene ideas, pensamientos, preguntas o preocupaciones, el Distrito Escolar de Central le agradecería que tome el tiempo para comunicarnos esa información por escrito. Usted puede escribir la información en esta forma y regresar la forma a la oficina de Central o Stratford, o usted puede mandar sus comentarios en un correo electrónico a dsidhu@central.k12.ca.us no mas tarde del 28 de septiembre, 2022. El IPP será aprobado por la mesa directiva de CUESD en su junta de noviembre.

Puede encontrar esta información en la pagina de internet del distrito en: <http://www.central.k12.ca.us>

MIS IDEAS, PENSAMIENTOS, PREGUNTAS O PREOCUPACIONES

Nombre (Opcional) _____

Fecha _____

Favor de usar la parte de atrás de esta forma si es necesario.

Toda la información sometida será tratada y discutida en el Consejo de Educación Nativa Americana. Las reuniones se llevarán a cabo 7 veces en el año escolar en el Centro de Educación Nativo Americano SRR.

Bylaws
District Indian Education Advisory Council (IEC)
Santa Rosa Rancheria/Lemoore Union High School District/Central Union Elementary School

ARTICLE I

Name

The name of this organization shall be the Santa Rosa Rancheria/Lemoore Union High School District/Central Union Elementary School District Indian Education Advisory Council (IEC)

ARTICLE II

Objective

The objective of the IEC shall be to assist the Santa Rosa Rancheria (SRR)/Lemoore Union High School District (LUHSD)/Central Union Elementary School District (CUESD) to bring about cooperation and coordination of community and other resources, such as, the Johnson O'Malley and Title VI Federal funding, which may be of value to the SRR, LUHSD, and CUESD Native American students in regards to student achievement and other projects. In achieving this purpose, the IEC shall accomplish these tasks:

1. To help plan, develop and implement an educational plan for our Native American students
2. To determine organizational structures to accomplish its tasks which would include adoption of bylaws that meet *California Education Code* requirements
3. To establish communication processes with the governing boards of LUHSD and CUESD, local schools within the two districts. SRR, and the local community
4. To establish processes for evaluation.

ARTICLE III

Membership

1. The IEC shall be composed of three **(3) parents of Native American students** who have at least one child at LUHSD or CUESD, plus **(1) Alternate Parent member one (1) Site administrator** from LUHSD or CUESD, **one (1) employee** from LUHSD or CUESD, **two students (2) CUESD & LUHSD students** (one middle school & one high school) **one (1) Director of the SRR Education Department (1) Employee of the SRR Education Department, (1) CUESD District Representative (Non-Voting Participant)**

2. Those members identified as parents of the school must not employ members of the community.
3. Native American parents, Director of the SRR Education Department, Native American students, SRR employee shall comprise the majority of persons representing the committee.

ARTICLE IV

Officers

Section 1: Officers

The officers of the IEC shall be a chairperson, vice-chairperson, secretary and such other officers, as the IEC may deem desirable.

Section 2: Election and Term of Office

The officers of the IEC shall be elected for a (1) year term. Officers may be elected again the following year. The election will be held during the first regular meeting of each school year.

Section 3: Removal

Any officer elected by the IEC may be removed by a two-thirds vote of all members of the IEC whenever, in the judgment of the IEC, the best interests of the IEC would be served.

Section 4: Vacancy

A vacancy in any office because of death, resignation, removal, disqualification, or any other reason, may be filled by the IEC for the unexpired portion of the term. Parents vote to replace parents, teachers vote to replace teachers, etc.

Section 5: Chairperson

The chairperson shall preside at all meetings of the IEC and may sign all letters, reports and other communications of the IEC. In addition, he/she shall perform all duties incident to the office of chairperson and such other duties as may be prescribed by the IEC.

Section 6: Vice-Chairperson

The duties of the vice-chairperson shall be to represent the chairperson in assigned duties and to substitute for the chairperson during his/her absence. He/she shall also perform such other duties as from time to time may be assigned to him/her by the chairperson or by the IEC.

Section 7: Secretary

The secretary shall keep all minutes of the meetings, both regular and special, and shall promptly transmit them to each member of the IEC and to such other persons the IEC may direct. He/she shall see that all notices are duly given in accordance with the provisions of these by-laws. He/she shall keep a register of the address and phone number of each member of the IEC and, in general, perform all duties incident to the office of secretary and such other duties as from time to time may be assigned by the chairperson or the IEC.

Section 8: Voting Rights

Each member shall be entitled to one vote and may cast that vote on each matter submitted for a vote to the IEC. Proxy voting and absentee ballots shall not be permitted. Unofficial members and alternate members shall not be allowed to vote except in such cases as when an alternate is declared a voting member for a meeting in which a regular voting member is absent. Alternates can only vote for members of like category (i.e. a teacher for a teacher, a parent for a parent).

Section 9: Termination of Membership

A member shall no longer hold membership should he/she cease to be a resident of the area served by LUHSD and/or CUESD or if he/she terminates his/her relationship with the group for which he/she was selected to represent. Membership will automatically terminate when a member is absent for a period of four consecutive months. The IEC, by affirmative vote of two-thirds of all the members, may suspend or expel a member.

Section 10: Transfer of Membership

Membership on the IEC is not transferable or assignable.

Section 11: Alternates

Alternates may be elected annually when the voting members of the IEC are elected. Alternates may vote in the absence of a voting member according to the restrictions of Section 8. The number of votes received during the annual election will determine first alternate, second alternate, etc. An alternate may become a voting member upon the termination of a voting member.

Section 12: Resignation

Any member may resign by filing a written resignation with the secretary or chairperson.

Section 13: Vacancy

Any vacancy of a member, shall be filled for the remainder of the unexpired term by a member of the same subgroup (i.e. teacher, parent, administrator).

ARTICLE V

Committees

Section 1: Standing and Special Committees

The IEC may establish and abolish such standing or special committees, as it may desire. Each member of a standing or special committee shall be a member of the IEC. No standing or special committee may exercise the authority of the IEC.

Section 2: Membership

Unless otherwise determined by the IEC in its decision to establish a committee, the chairperson of the IEC shall appoint members of a committee.

Section 3: Term of Office

Each member of a committee shall continue as such for the term of his/her appointment and until his/her successor is appointed, unless the committee shall be terminated or abolished or unless such member shall cease to qualify as a member.

Section 4: Rules

Each committee may adopt rules for its own governance not inconsistent with these by-laws.

Section 5: Quorum

A majority of the committee shall constitute a quorum and an act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

Section 6: Vacancies

A vacancy in the membership of any committee may be filled by an appointment made in the same manner as provided in the case of the original appointment.

ARTICLE VI

Meetings of the IEC

Section 1: Regular Meetings

The IEC meetings shall be held as needed, generally the committee will meet monthly during the school year (September- May) on the **third Tuesday** of the month. The month of September shall be utilized for the election of the members of the IEC.

Section 2: Special Meetings

Special meetings may be called by the chairperson or by a majority of the IEC.

Section 3: Place of Meetings

The IEC shall hold its regular meetings in a facility provided by the SRR Education Department.

Section 4: Notice of Meetings

Regular and special meetings shall be noticed. All notices shall be in writing and shall state the day, hour, and location of the meeting. The flyer and Agenda are to be posted 72 hours prior to each meeting.

The Native American student assessment data is to be presented during the first Trimester of each school year. This meeting must be posted in the local newspaper.

Section 5: Decisions of the IEC

All decisions of the IEC shall be made only after an affirmative vote of a majority of its members in attendance when a quorum is present.

Section 6: Conduct of Meetings

All regular and special meetings of the IEC shall be conducted in accordance with *Robert's Rules of Order* or in accordance with an appropriate adaptation thereof.

Section 7: Meetings Open to School Representatives, SRR, and Parents of Indian Students.

All regular and special meetings of the IEC and of its standing or special committees shall be open at all times to representatives from LUHSD, CUESD, and SRR.

Section 8: Quorum

A majority of the members of the IEC shall constitute a quorum and the act of a majority of the members present at a meeting at which a quorum is present shall be the act of the IEC.

ARTICLE VII

Amendments

These bylaws may be amended at any time by a two-thirds affirmative vote of the members of the IEC and with the help of the SRR, LUHSD, and/or CUESD, provided that the amendment is to carry out the objectives of the IEC as herein expressed. Any amendments must conform to the laws and regulations of the State of California.

Approved: April 20, 2021

Jamison High School

351 East Bush Street – Lemoore, CA 93245
(559) 924-6620 – FAX 924-6637

www.luhisd.k12.ca.us

October

October 1 FAFSA Opens
October 10 No School- District Holiday
October 12 ASVAB Testing 9:00
October 14 Volleyball Vs- La Sierra Home 11:00 LHS Event Center
October 17 Soccer Tryouts
October 19 FAFSA Night at West Hills Lemoore 5:00-7:00
October 20 FAFSA Night at LHS Cafeteria 4:30-6:30
October 21 Volleyball Championships Away
October 25 Parent University Begins 6:30-8:30 Tues/Thurs)
October 26 ASVAB Interpretations 9:00
October 27 Dual Enrollment Night at WHCL 5:30-7:30
October 28 End of Trimester 1

November

November 4-10 Parent Conferences (Students on Parent Conference Schedule)
November 11 No School- District Holiday
November 14 West Hills College Lemoore Tour for Seniors
November 21-25 No School- Thanksgiving Break

Other Things Happening On Campus

October- National Hispanic Heritage Month Activities
November- National American Indian Heritage Month Activities
CCEA Model School Visit will be in November
Lunchtime activities throughout the month
SEL Intervention Labs on Mondays and Academic Intervention Labs on Fridays



CENTRAL ELEMENTARY SCHOOL

15783 18TH AVE
LEMOORE, CA 93245
PRINCIPAL

"HOME OF THE WOLVES"

ANNE GONZALES, PRINCIPAL
ELIZABETH ALVARADO ASSISTANT



October Anti Bullying Awareness Month



October is National Bullying Prevention Month. Celebrate Unity Day Wednesday October 19th- "Together against bullying. UNITED for kindness, acceptance and inclusion".

WEAR ORANGE EACH WEDNESDAY IN OCTOBER

Central School Weekly Themes:

Week 1	10-3 to 10-7	"Go Against Bullying"
Week 2	10-10 to 10-14	"Random Acts of Kindness Week"
Week 3	10-17 to 10-21	"Unity Week – Wear Orange"
Week 4	10-24 to 10-28	"Celebrate Red Ribbon Week and School Spirit"

October Activities and Events

October 1	Saturday School
October 3	4th - 5th Grades "Positive Vibes" Assembly at 8:15am in the Cafeteria
October 3 -5	6th Grade to Wonder Valley - Outdoor Education
October 4	Bus Evacuation Drills
October 6	District Advisory Council Meeting (DAC)
October 6	School Site Council Meeting
October 10	Indigenous People Day – Holiday/NO School
October 13	Home Game (Island @ Central @ 1:30pm) A Team Volleyball and Football
October 14	Away Game (Central @ RSMS @ 1:30pm) A Team Volleyball and Football
October 14	Camp Wolf Den Read-In Day for Kinder - 3rd grades (Schedule TBA)
October 15	Saturday School
October 17 -21	Digital Citizenship Week
October 18	Indian Education Council (IEC) Meeting @ 12pm



October 20	Great American Shakeout "Exercise #3"
October 21	Storybook Walk Day for Kindergarten and 1 st Grades
October 24-28	Red Ribbon Week and Central Spirit Week
October 25	TUPE - Kings County Sheriff Dept Classroom Presentations for 4th and 8th Grades'
October 27	District English Learner Advisory Committee (DELAC) Meeting @ 8:30am @ District Office
October 27	Halloween School Dance 3pm - 5pm in the Cafeteria for 4th -8th grades (Must be eligible to participate - see your classroom teacher for eligibility information)
October 28	Storybook Walk Day for 2 nd /3 rd Grades – Pumpkin Patch for Kindergarten/1 st
October 28	Halloween – Central staff and students will be dressing up this year. Our theme: "CENTRAL CIRCUS". More guidance on activities TBA
October 31	Monday – NO SCHOOL for all students -Professional Development Day

Central School UPCOMING in November 2022

School Activities and Events:

1. November 1-18 5th Grade Service Learning Projects
2. November 3 Exercise #4 (Mock Drill)
3. November 4 End of Trimester 1
4. November 5 Saturday School
5. November 7 Attendance Trimester 1 Award Activity Day (Schedule to be announced)
6. November 11 NO SCHOOL – VETERANS DAY
7. November 14-18 Parent Conference Week (Report Cards will be reviewed during conferences)
8. November 15 SRR Cultural Department T2 Presentation for 4th Grade @ 8:15am -Cafeteria
9. November 16-18 Student Award Assemblies (Schedules to be announced)



Celebrates the powerful contributions parents and caregivers provide at school and home to support student success. Central staff and students will join in celebrating this day!

10. November 17 "National Parental Involvement Day" Central Parents and Pastries Event in School Cafeteria begins at 7:20am - 8am
11. November 21-25 Thanksgiving Break

Stratford Elementary School - October Update



October 3 rd -5 th	6 th Grade Outdoor Education- Wonder Valley
October 7 th	Football/Volleyball Games @Stratford vs. Kettleman City
October 10 th	No School- Columbus/Indigenous People's Day
October 12 th	Fire Safety Presentations, TK-3 rd Grade Federal Survey Day
October 13 th	Healthy Smiles Mobile Dental Van Onsite
October 14 th	Football/Volleyball Games @Parkview
October 17 th -21 st	Digital Citizenship Week
October 20 th	Bus Evacuation Drills Great American Shake Out Earthquake Drill
October 21 st	Football/Volleyball Games @Stratford vs. Reef Sunset
October 22 nd	Saturday School
October 24 th -28 th	Red Ribbon Week Activities & Dress-up Days: Monday- Follow your dreams! Don't do Drugs! Wear your pajamas to school. Tuesday- My future is bright! Wear bright colored clothes & sunglasses to school. Wednesday- Orange you happy to be drug and bully free? Wear orange clothes to school. Thursday- It's CRAZY to do drugs! Wear crazy hair and crazy socks to school. Friday- Say BOO to Drugs! Wear your Halloween costume to school.
October 27 th	Kings Behavioral Health Red Ribbon Presentations, 6 th -8 th Grade Stratford Community Trunk-or-Treat Event
October 28 th	Pumpkin Patch & Pumpkin Science Competition
October 31 st	Professional Development Day- No School for Students

Upcoming in November:

November 4 th	End of Trimester 1
November 5 th	Saturday School
November 11 th	No School- Veterans' Day
November 14 th -18 th	Parent Conferences/Early Release Days
November 16 th	Picture Retakes
November 21 st -25 th	No School- Thanksgiving Break